

07/08/2024 03:57 PM

Office of the  
City Clerk

**NOTICE AND AGENDA**  
**Combined Special and Regular Meetings**  
**Tulsa Airports Improvement Trust and Tulsa Airport Authority**  
**Thursday, July 11, 2024, 8:30 a.m.**  
**Airport Conference Room A-211**  
**Tulsa International Airport**  
**7777 Airport Drive**  
**Tulsa, Oklahoma, 74115**

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1. Call the combined special meeting of the Trustees of the Tulsa Airports Improvement Trust and regular meeting of the Members of the Tulsa Airport Authority to order.
2. Approve the minutes of the combined June 13, 2024, meetings of TAIT and TAA.
3. Operating and Financial Reports.

**Administrative, Finance, IT, and Operations Contract Action.**

4. Approve Advertising Rate Card referenced in the Airport Schedule of Rates, Fees, and Charges.
5. Amend approval for the renewal of Aviation General Liability insurance policy effective July 1, 2024 to change the premium from \$92,008.00 to \$96,609.00.
6. Approve purchase of 25 tasers, training, and associated equipment from Axon Enterprise, Inc., in the initial annual amount not to exceed \$10,501.00, with four additional one-year terms at \$22,436.00, for ongoing services and licensing costs. Oklahoma State Contract OK-MA-145-21-100v2.
7. Accept and approve pending FAA Bipartisan Infrastructure Law (“BIL”) Grant in an amount up to \$12,500,000.00, for construction of the TUL Air Traffic Control Tower (ATCT) and Terminal Radar Approach Control Facility (TRACON) Project. Grant 3-40-0099-114-2024.
8. Accept and approve pending FAA Airport Improvement Plan (“AIP”) Grant in an amount up to \$945,000.00, for the Aircraft Rescue and Fire Fighting (ARFF) Vehicle, and associated auxiliary equipment. Grant 3-40-0099-111-2024.

**Engineering Capital Improvement Contract Action.**

**Contracts.**

9. Accept bids and approve award of contract for the Aircraft Rescue and Fire Fighting (ARFF) Vehicle to Oshkosh Airport Products, in the amount of \$979,115.00. TUL contract F25-004.

This contract provides funding to purchase a new ARFF vehicle. TAIT received two bids, the highest being \$1,073,957.00. The engineer's estimate was \$1,092,750.00, 11.6% above the lowest responsible bidder. The Capital Improvement Plan ("CIP") anticipated a total cost of \$880,000 of which TAIT portion was \$88,000. This bid will increase TAIT share by \$9,911.50. The DBE goal was 0.0%.

10. Accept bids and approve award of contract for the Terminal Elevator Modernization Project to American Elevator Company Inc., in the amount of \$882,000.00. TUL contract F25-003.

This contract provides funding to refurbish six elevators in the terminal. TAIT received two bids, the highest being \$1,345,536.00. The engineer's estimate was \$810,000.00, 8.2% below the lowest responsible bidder. The CIP anticipated a total cost of \$800,000 for four elevators. This bid included 2 additional elevators increasing TAIT's cost by \$82,000.

11. Accept selection and approve award of contract for Professional Design Services to Olsson, Inc., in an amount not to exceed \$130,500.00 and contingent upon FAA grant funding, for the "Rehabilitate and Widen Runway 13-31 Project." RVS contract F25-005.

**Contract Amendments.** **None.**

**Change Orders.**

12. Approve Change Order Number Three with Flintco, LLC, in the amount of \$99,930.64 for the Customs Facility Project. TUL Contract F24-043.

This change compensates the contractor for replacing a leaking gas line and additional steel required for connecting the new bridge to the existing structure.

	Amount	Percent Change
Original contract amount:	\$34,888,000.00	
Previous change orders:	\$67,566.72	0.2%
Current change orders:	99,930.64	0.3%
Total change of quantities:	\$0.00	
Total cost:	\$35,055,497.36	0.5%

**Change of Quantities.**

13. Approve Change of Quantities Number One with APAC-Central, Inc., in the amount of \$6,320.65 for the Riverside Taxiway Connectors – Phase II Project. RVS contract F24-013.

This change reflects the actual quantities used on the project.

	Amount	Percent Change
Original contract amount:	\$4,000,000.00	
Total change orders:	\$0.00	0.0%
Total change of quantities:	\$6,320.65	0.16%
Total cost:	\$4,006,320.65	0.16%

**Contract Close Out / Other Contract Action.** **None.**

**Airport Property Action.**

**Real Estate and Business Development.** **None.**

**Contracts and Concessions.**

**Tulsa International Airport.**

14. Approve Amendment Number Three to the Sublease Agreement with AIClear, LLC to increase square footage and adjust rentals accordingly. TUL contract F23-064.

15. Approve Peer-to-Peer Car-sharing Concessions Agreement and Permit with Turo, Inc. effective September 1, 2024. TUL contract F23-027.

**Tulsa Riverside Airport.**

16. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment from Ike Enns to B-87 LLC, effective upon closing, but no later than July 13, 2024. Lot 4, Block 11; Northeast Hangar Development, Hangar B-87. RVS contract F07-081.

17. Approve Termination of Sublease Agreement with John Turner effective July 31, 2024, for non-payment of rentals. Lot 10, Block 1B Northwest Hangar Area, Hangar A28. RVS contract F20-063.

**Executive Session.**

18. Motion to enter an executive session pursuant to the Open Meetings Act, Okla. Stat. tit. 25 §307 (C) 11, for the purposes of conferring on matters pertaining to airport specific economic property development, financing, and/or the creation of a proposal to entice a business to locate on airport property.

The executive session for this matter is provided under the Open Meetings Act, if public disclosure of the matter would violate the confidentiality of the business.

19. Motion to exit Executive Session.

20. New TAIT Business      No Items.
21. TAA Business              No Items.
22. Motion to Adjourn.

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If you require special accommodations pursuant to the Americans with Disabilities Act, please notify Jeff Shaw at (918) 838-5000 by July 10, 2024.