

**Office of the  
City Clerk**

**NOTICE AND AGENDA  
Combined Special and Regular Meetings  
Tulsa Airports Improvement Trust and Tulsa Airport Authority  
Thursday, May 8, 2025, 8:30 a.m.  
Airport Conference Room A-211  
Tulsa International Airport  
7777 Airport Drive  
Tulsa, Oklahoma, 74115**

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1. Call the combined special meeting of the Trustees of the Tulsa Airports Improvement Trust (“TAIT”) and regular meeting of the Members of the Tulsa Airport Authority (“TAA”) to order.
2. Approve the minutes of the April 10, 2025, combined meetings of TAIT and TAA.
3. Operating and Financial Reports.

**Administrative, Finance, IT, and Operations Contract Action.**

4. Receive draft TAIT budget for fiscal year July 1, 2025 through June 30, 2026 (FY2026) to be considered at the June 2025 board meeting.

The draft annual budget of \$100,022,019.00 is comprised of:

<b>Item</b>	<b>Amount</b>
Operating Budget	\$32,431,511
Operating Capital	\$ 1,681,000
Purchases	
Debt Service	\$12,947,765
Capital Projects	\$52,961,743

The draft budget also includes the TAIT Schedule of Rates, Fees & Charges, and the Parking System Management Budget of \$2,445,000 (included in the TAIT Operating Budget).

5. Accept bid and approve award of Professional Services Agreement with RSM US LLP for Financial and Compliance Auditing Services for one year, in the amount of \$57,225 with four (4) one-year options to extend for the audit of the fiscal year ended June 30, 2025, effective May 1, 2025. TUL contract F25-091.
6. Approve a Joint Resolution of the Tulsa Airport Authority and Tulsa Airports Improvement Trust approving and recommending amendment of Title One of the Tulsa Revised City Ordinances.

7. Accept and approve pending FAA Bipartisan Infrastructure Law (BIL) Grant in an amount up to \$119,000.00, for design of Taxilane TB and Perimeter Road Project. BIL Grant 3-40-0098-43-2025 RVS.

8. Accept and approve pending FAA Airport Improvement Plan (“AIP”) Grant in an amount up to \$898,100.00, for design of the Taxiway M & K Rehabilitation. AIP Grant 3-40-0099-119-2025 TUL.

**Engineering Capital Improvement Contract Action.**

**Contracts.**

9. Accept bid and approve award of contract for the Wayfinding Phase II Implementation Pre-Security Signs Project to Acura Neon, Inc. in the amount of \$619,830.00. TUL contract F25-092.

This contract provides funding to replace all pre-security signage. TAIT received five (5) bids, two bids were considered nonresponsive, ranging between \$619,830.00 and \$1,168,691.71. The estimated cost was \$936,416.70 which was 34% above the lowest responsive bidder.

**Change Orders.**

10. Approve Change Order Number Six with Flintco, LLC, in the amount of \$54,779.51 for the Air Traffic Control Tower and Base Building Project. TUL contract F24-096.

This change compensates the contractor for the electrical portion of an Antenna Array. There is no additional time being added to extend the contract for these changes.

	Amount	Percent Change
Original contract amount:	\$76,900,000.00	
Previous change orders:	\$1,093,873.94	1.4%
Current change orders:	\$54,779.51	0.1%
Total change of quantities:	\$0.00	
Total cost:	\$78,048,653.45	1.5%

11. Approve Change Order Number Eight with Flintco, LLC, in the amount of \$33,111.22 for the General Aviation / Federal Inspection Services Facility Project. TUL contract F24-043.

This change order compensates the contractor for adding surveillance camera cabling, additional framing around structural steel framing, added trim between the floor and curtain wall improving the ease of cleaning, additional structural support on the parapet wall, and a guard rail system to protect the Ground Service Equipment (GSE) electrical charging stations. There is no additional time being added to extend the contract for these changes.

	Amount	Percent Change
Original contract amount:	\$34,888,000.00	
Previous change orders:	\$377,849.35	1.1%
Current change orders:	\$33,111.22	0.1%
Total change of quantities:	\$0.00	
Total cost:	\$35,298,960.57	1.2%

12. Approve Change Order Number Seven with Myers-Cherry Construction, LLC, in an amount not to exceed \$22,493.24 for the Airport Terminal Vestibules Improvement Project. TUL contract F23-045.

This change compensates the contractor for adding 28 days of General Conditions.

	Amount	Percent Change
Original contract amount:	\$2,447,000.00	
Previous change orders:	\$207,929.44	8.5%
Current change orders:	\$22,493.24	0.9%
Total change of quantities:	\$0.00	0.0
Total cost:	\$2,677,422.68	9.4%

**Airport Property Action.**

**Tulsa International Airport.**

13. Approve Option to Sublease Airport Land with Agile Space Industries, Inc., for approximately 22 acres in the Mingo Development Area for a Term of one year. TUL contract F25-092.

**Contracts and Concessions.**

**Tulsa Riverside Airport.**

14. Approve Sublease Agreement with Matthew Hawkins effective June 1, 2025. Lot 2, Block 1B, Northwest Hangar Development. Hangar A-35. RVS contract F05-063.



- 15. Executive Session                      None.
- 16. New TAIT Business                    No Items.
- 17. TAA Business                            No Items.
- 18. Motion to Adjourn.

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If you require special accommodations pursuant to the Americans with Disabilities Act, please notify Jeff Shaw at (918) 838-5000 by May 7, 2025.