

ADDENDUM NUMBER ONE TO
REQUEST FOR PROPOSALS - INSURANCE BROKER SERVICES

Tulsa International Airport
Tulsa Riverside (Riverside) Airport

Addendum Title: Fixed Price Bid Clarification
Issue Date: January 27, 2026. 2:02 p.m.

This Addendum Number One clarifies the submission requirements required RFP regarding the fixed cost bid:

*On pages 27-28, regarding “Exhibit A – Proposal Form”, and “Exhibit B – Sample Insurance Broker Services Agreement – attached separately”, it states “Each proposer **MUST** present a fixed cost proposal for the work to be performed.”*

Question:

...should we provide separate fee requirements and Broker Service Agreements that outline the services provide for that fee, or do you expect a combined fee and Broker Service Agreement for both disciplines?

Response:

CLARIFICATION: Please submit a combined Fixed Price Bid for the entire scope of services which should include Employee Benefits and Property & Casualty.

TAIT expects to have one annual fixed price for the entire scope of work.

This addendum/clarification, and any other addendum/clarification will be posted at the following link on the FlyTulsa website: [Business Opportunities - Fly Tulsa](#)

END.

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