

Notice to Airport Engineers

Rehabilitate and Widen Runway 13/31

The Tulsa Airports Improvement Trust (TAIT) is hereby soliciting statements of qualifications and experience from airport engineers to design and provide construction contract administration services to Rehabilitate and Widen Runway 13-31 at Tulsa Riverside Airport (RVS). The TAIT may contract with the selected firm for other projects if the scope is similar.

A qualification-based selection process conforming to Federal Aviation Administration (FAA) Advisory Circular 150/5100-14E will be used to select a well-qualified firm. Fee information will not be considered in the selection process and must not be submitted with the statement of qualifications. However, note that TAIT limits the cost multiplier to 3.0 max (Direct Labor + Overhead + Profit < 3 * Direct Labor). Prospective engineers are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulation 48 CFR Part 31, *Contract Cost Principles and Procedures*. The successful firm will be required to submit a copy of their current overhead rate audit certification. Not-to-exceed fee amounts will be negotiated for design and construction services contracts.

The Selection Committee will score each Statement using the following criteria. Each Statement should specifically address each criterion and any other information the engineer wishes to provide. Primary emphasis will be placed upon:

1. Firm/team's capability to perform all aspects of the project as demonstrated by recent similar experience.
2. Key personnel's proposed roles (design and inspection) and individual experience in similar capacities. Who will be working on the project? What experience do they have?

Additionally, firms will be evaluated on:

1. Qualifications and experience of sub-consultants regularly engaged by the consultant under consideration.
2. Proposed Project Manager's record of meeting schedules or deadlines in his/her last 5 projects.
3. Understanding of the project's potential challenges and the Sponsor's special concerns.
4. Degree of interest shown in undertaking the project and their familiarity with and proximity to the geographic location of the project.

Projects that are referred to as having been accomplished by your firm shall be projects that were accomplished by personnel still on the firm's staff. Projects that were accomplished by key personnel (that will be assigned to this project) while employed by other firms may be included in the Statement of Qualifications.

The Selection Committee may shortlist two or more firms if it deems subsequent evaluation is necessary to select a firm. Shortlisted firms may be asked to respond to written questions and/or to participate in an interview. However, the TAIT reserves the right to proceed directly to

contract negotiations with the selected firm immediately after review of the Statements of Qualifications.

Services anticipated include topographic and site surveys, layout and design, engineering report, cost estimates, project schedules, construction safety and phasing plans, preparation of plans and specifications, bidding, inspection, quality assurance testing, and grant administration assistance for all civil, electrical, and ancillary services required to accomplish the anticipated project.

Next Steps and Details

Interested firms may attend an optional Pre-Submittal Conference either in person or remotely. The conference will be held in Tulsa International Airport's Conference Room A211 in the Terminal Building (<https://flytulsa.com/travel/amenities/terminal-map/?location=14>) at 10am local time on Thursday, May 9, 2024. Remote participation is available via Microsoft Teams. Request details from Nathandick@tulsaairports.com.

Interested firms shall email their statement of qualifications to Nathandick@tulsaairports.com no later than 8am local time on Monday, May 27, 2024. Statements received after such time will not be considered.

The qualification statement is limited to **six 8 ½" x 11"** pages of content. Any cover page, transmittal letter, table of contents, or divider pages that do not contain content are not included in the maximum number of pages. A Certificate of Insurance shall be included in the Statement but is not counted toward the maximum number of pages.

The TAIT reserves the right to:

1. Cancel this solicitation at any time.
2. Reject any and all submittals.
3. Request an oral interview or additional information from individuals or firms prior to final selection.
4. Select for contract negotiations the offeror's submittal that, in the judgment of the TAIT, best meets its needs.
5. Require the successful offeror to present a certificate of insurance for malpractice liability insurance from an insurance carrier authorized to do business in the State of Oklahoma.

The TAIT method of selection for engineers will be professionally acceptable, ensure maximum open and free competition, and avoid any suggestion of unfair or unethical practices.

Title VI Solicitation Notice

The TAIT, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any for contract entered into pursuant to this advertisement, businesses will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

Reference: [Capital Improvement Plans - Fly Tulsa](#)

Dated at Tulsa, Oklahoma, this 25th day of April 2024