

## Notice to Airport Engineers

### *RVS Electrical Upgrades*

The Tulsa Airports Improvement Trust (TAIT) is hereby soliciting statements of qualifications and experience (“Statement of Qualifications” or “Statement”) from airport engineers to provide a design and construction administration services to upgrade existing airfield electrical systems at Tulsa Riverside Airport (TUL). TAIT may contract with the selected firm for other projects if the scope is similar.

A qualification-based selection process conforming to Federal Aviation Administration (FAA) Advisory Circular 150/5100-14E including the Disadvantaged Business Enterprise (“DBE”) requirements specified in 150/5100-14E, and required by 49 CFR Part 26 (see page 4 of this Notice), will be used to select a well-qualified firm. Fee information will not be considered in the selection process and must not be submitted with the Statement of Qualifications. However, note that TAIT limits the cost multiplier to 3.0 max (Direct Labor + Overhead + Profit < 3 \* Direct Labor). Prospective engineers are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulation 48 CFR Part 31, *Contract Cost Principles and Procedures*. The successful firm will be required to submit a copy of their current overhead rate audit certification. Not-to-exceed fee amounts will be negotiated for design and construction services contracts.

The Selection Committee will score each Statement using the following criteria (“Selection Criteria”). Each Statement should specifically address each criterion and any other information the engineer wishes to provide. Primary emphasis will be placed upon:

1. *Firm/team’s capability to perform all aspects of the project as demonstrated by recent similar experience.*
2. *Key personnel’s proposed roles (design and inspection) and individual experience in similar capacities. Who will be working on the project? What experience do they have?*
3. *Proposed Project Manager’s record of meeting schedules or deadlines in his/her last 5 projects.*

Firms will be additionally evaluated on:

4. *Understanding of the project’s potential challenges and the Sponsor’s special concerns.*
5. *Degree of interest shown in undertaking the project and their familiarity with and proximity to the geographic location of the project.*

Projects that are referred to as having been accomplished by your firm shall be projects that were accomplished by personnel still on the firm’s staff. Projects that were accomplished by key personnel (that will be assigned to this project) while employed by other firms may be included in the Statement of Qualifications.

The Selection Committee may shortlist two or more firms if it deems subsequent evaluation is necessary to select a firm. Shortlisted firms may be asked to respond to written questions and/or to participate in an interview. However, TAIT reserves the right to proceed directly to contract negotiations with the selected firm immediately after review of the Statements of Qualifications.

Services anticipated include surveying, geotechnical, layout and design, cost estimates, project schedules, construction safety and phasing plans, preparation of plans and specifications, bidding, inspection, quality assurance testing, and grant administration assistance, and ancillary services required to accomplish the anticipated project.

### **Next Steps and Details**

Interested firms may attend an optional Pre-Submittal Conference in person or remotely. The conference will be held in Tulsa International Airport's Conference Room A211 in the Terminal Building ([https://flytulsa.com/travel/amenities/terminal-map/?location=\\_14](https://flytulsa.com/travel/amenities/terminal-map/?location=_14)) at **11:00 AM local time on Tuesday, November 4<sup>th</sup>, 2025**. Remote participation is available via Microsoft Teams. Request details from [Nathandick@flytulsa.com](mailto:Nathandick@flytulsa.com).

Interested firms shall email their statement of qualifications to [Nathandick@flytulsa.com](mailto:Nathandick@flytulsa.com) no later than **5:00 PM local time on Thursday November 20<sup>th</sup>, 2025**. Statements received after such time will not be considered.

The qualification statement is limited to **five (5) 8 ½" x 11"** pages of content, not including DBE documentation. Any cover page, transmittal letter, table of contents, or divider pages that do not contain content are not included in the maximum number of pages. A Certificate of Insurance shall be included in the Statement but is not counted toward the maximum number of pages.

The TAIT has the right to:

1. Cancel this solicitation at any time.
2. Reject any and all submissions
3. Request an oral interview or additional information from individuals or firms prior to final selection.
4. Select for contract negotiations the offeror's submittal that, in the judgment of The TAIT, best meets its needs.
5. Require the successful offeror to present a certificate of insurance for malpractice liability insurance from an insurance carrier authorized to do business in the State of Oklahoma.

TAIT's selection of engineers will be for those engineers professionally qualified, and TAIT will use methods that ensure maximum open and free competition, and avoids the appearance of unfair or unethical practices.

Notwithstanding the DBE requirements set out below, Consultant must use B2GNOW as the contract management system for the Airport.

## **Title VI Solicitation Notice**

The TAIT, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any for contract entered into pursuant to this advertisement, businesses will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

### **Federal Fair Labor Standards Act (Federal Minimum Wage) Requirements:**

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, et seq, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part-time workers.

The Contractor has full responsibility to monitor compliance to the referenced statute or regulation. The Contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

### **Trade Restriction Certification**

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror –

- 1) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);
- 2) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and
- 3) has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC § 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR § 30.17, no contract shall be awarded to an Offeror or subcontractor:

- 1) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR; or
- 2) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list; or
- 3) who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

### **October 3, 2025 DBE Interim Final Rule**

This section is subject to the “Disadvantaged Business Enterprise Program and Disadvantaged Business Enterprise in Airport Concessions Program Implementation Modifications”, Interim Final Rule, 90 Fed. Reg. 47969 et seq, (October 3, 2025) amending 49 CFR Parts 23 and 26. As such, the DBE Programs are paused pending recertification of DBEs pursuant to the Interim Final Rule. Pending recertification of DBEs, the program may be re-implemented, however the timeframe for re-implementation is unknown. TAIT is obligated to follow the regulations, which may result in an amendment of bidding and any future contract. A well-qualified firm should remain familiar with the DBE Requirements as set out below.

### **DBE Requirements in Submitting Qualifications**

A well-qualified firm will provide evidence documenting that the consultant met the DBE goal, or by documenting that it made adequate good faith efforts to meet the DBE goal (See 49 CFR, § 26.53), as set out in the Selection Criteria above.

### **DBE Requirements for Selected Firm**

The selected firm will not be awarded a contract unless they have complied with the DBE requirements as set out in this section, AC150/510014E, and the regulations set out below. Selected firms who are awarded a contract will be expected to follow the spirit and letter of the DBE regulations, and comply with TAIT's procedures for following such guidelines, including the use pre-specified forms or software programs which assist TAIT in monitoring compliance with the DBE regulations. The bidding documents, this Notice, and all contract documents as specified in the awarded contract are made a part of the Agreement as specifically set out therein.

The following information is provided to communicate DBE expectations.

This Agreement will be funded in part by a grant from the Federal Aviation Administration, therefore the requirements of Title 49 CFR Part 26, Participation by Disadvantaged Business Enterprises, applies to this Agreement. The Consultant must carry out applicable requirements of 49 CFR Part 26 in the award and administration of an Agreement formed as a result of this selection/award process. **TAIT has not set an aspirational DBE goal for this project, but may be required to set one in the future.** If a proposer or subconsultant of the proposer are certified as DBE, the work performed by both shall be counted towards meeting the aspirational goal. Any work performed by a non-DBE proposer or subconsultant does not qualify towards the DBE goal. As a condition to the award of an Agreement, the selected firm, in compliance with the Selection Criteria stated above, will have already completed and submitted the forms provided, "Bidders List", "Utilization Statement", "Schedule for Participation by DBE", "DBE Regular Dealer/Distributor Affirmation Form" and if applicable "Request for Good Faith Efforts Review" at the same time as the submittal of its Statement of Qualifications.

Firms and Firms' subcontractor/subconsultant(s) who are submitting as DBE's must be certified DBE in the state of Oklahoma in good standing prior to the date submittals are due. TAIT recognizes DBE firm certifications by the Oklahoma Department of Transportation (OKDOT). For information regarding DBE firms recognized by TAIT, or if you have any questions about TAIT'S DBE program, please contact Sandra Charon, TAIT DBE Liaison Officer, at 918-838-5016. Consultant selection is conditioned upon the selected firm satisfying the good faith efforts requirement of 49 CFR § 26.53. The Consultant or Sub-Consultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Agreement. Failure by the Consultant to carry out these requirements is a material breach of Agreement, which may result in the termination of this Agreement, withholding payment under the regulations, or such other remedy, as TAIT deems appropriate in compliance with the regulations.

#### **Federal Fair Labor Standards Act (Federal Minimum Wage)**

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, et seq, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part-time workers.

#### **Additional Provisions**

Award of contract is governed by all applicable local, State and Federal regulations. Contract will include the following federal provisions:

49 USC § 50101, Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers

2 CFR part 200, Appendix II(D), 2 CFR Part 5, 49 USC § 47112(b), 40 USC §§ 3141-3144, 3146, and 3147. Davis Bacon Requirements

31 USC § 1352, 2 CFR part 200, Appendix II (J), and 49 CFR part 20, Appendix A – Lobbying Federal Employees

2 CFR part 180 (Subpart C), 2 CFR part 1200, & DOT Order 4200.5 – Debarment and Suspension

29 USC § 201, et seq and 2 CFR § 200.430 – Federal Fair Labor Standards Act (Federal Minimum Wage)

31 USC § 1352, 2 CFR part 200, Appendix II(I), and 49 CFR part 20, Appendix A – Lobbying and Influencing Federal Employees

Reference: Capital Improvement Plans - Fly Tulsa

Dated at Tulsa, Oklahoma, this 7<sup>th</sup> day of October 2025

BIDDERS LIST (ATTACHMENT 3)

BIDDER LIST		AIPRORT NAME		PROJECT NUMBER
NAME OF PRIME CONTRACTOR		AIP NUMBER		

In accordance with TAIT’S Disadvantaged Business Enterprise (DBE) Program and Regulations (49 CFR Part 26), the Tulsa Airports Improvement Trust & Tulsa Riverside Airport (RVS) is required to collect and maintain a comprehensive Bidders List. This list collects information used to determine the relative availability of firms that bid as prime or subcontractor/suppliers. Please provide the following information for **your firm** and for **ALL subcontractors/suppliers that provided bids/quotations/qualifications in support of this solicitation.** The submittal of this information will be a matter of responsiveness. Attach additional copies of the form as necessary.

Firm Name	Firm Address	Prime or Sub	NACIS code the firm sought to Preform	Age of Firm	Gross Receipts	Win/Loose Bid

(Duplicate e form as necessary.)