

Tulsa Airport Improvement Trust

**Public Safety Records Management System,
Computer Aided Dispatch & Operations
Technology Systems Project**

Request for Sealed Bid Proposals

**Sealed Bid Proposal Documents and Technical
Specifications
Issued For Bid**

TAIT Project No. F27-TAPD-01

Service Specifications Prepared By:
Jackie Smithson, Airport Representative

Notice and Solicitation to Bidders

Tulsa Airports Improvement Trust ("TAIT" or "Owner") is providing notice that it will receive sealed bid proposals until 12:00 PM (CDT) on October 29, 2026, at the offices of TAIT, Suite A211, Airline Terminal Building, 7777 Airport Drive, Tulsa, Oklahoma 74115, for the following services:

Public Safety Records Management System and Computer Aided Dispatch Project

Tulsa International Airport

At 1:00 PM (local time, Tulsa) on the same day stated above, sealed bid proposals will be publicly opened and read aloud at Tulsa International Airport, Large Conference Room – Suite A211. The public opening is open to all bidders and other interested persons.

TAIT seeks proposals from experienced and qualified technology providers with demonstrated expertise in implementing and supporting commercially available Computer-Aided Dispatch (CAD) and Records Management System (RMS) solutions for public safety operations for the following project description at Tulsa International Airport:

The project consists of furnishing, configuring, implementing, integrating, testing, training, supporting, and maintaining a reliable, secure, and configurable CAD/RMS solution for Tulsa International Airport public safety operations. The solution may be integrated or provided as interoperable modules and must support secure data sharing, dispatch, field mobility, incident and case records, supervisory workflows, NIBRS reporting, operational dashboards, auditability, system interfaces, data migration, training, and ongoing support.

Contract Term. TAIT intends to award a contract with an initial term of one (1) year. The contract may be renewed for up to four (4) additional successive one (1) year renewal terms upon approval by the Tulsa Airports Improvement Trust Board of Trustees and agreement of the parties. No automatic renewals will be allowed.

The Proposal Documents will be available October 1 through October 29, 2026. Interested parties may download the Proposal Documents from the Tulsa International Airport website at <https://flytulsa.com/business/business-opportunities/businessopportunities/>. A free copy may also be requested by emailing Jackie Smithson at jackiesmithson@flytulsa.com.

Sealed bid proposals received earlier than ninety-six (96) hours, excluding Saturdays, Sundays, and holidays, before the time set for opening, as well as sealed bid proposals received after the time set for opening, will not be considered and will be returned unopened.

All sealed bid proposals must be accompanied by a certified or cashier's check, Bid Bond, or irrevocable letter of credit in the amount of not less than five percent (5%) of the proposal amount, made payable to TAIT. A Bidder submitting a Bid Bond may use the Bid Bond form supplied in these Proposal Documents or an alternative bond form that complies with all bid

guaranty requirements stated in these Proposal Documents and is valid and enforceable in the State of Oklahoma. The successful Bidder must execute and return the Agreement and furnish all required insurance, bonds, and other award documents within sixty (60) calendar days after receipt of the final contract documents from TAIT, unless TAIT extends that period in writing. If the successful Bidder fails to satisfy these requirements within the applicable period, without justification acceptable to TAIT, TAIT may withdraw the award and retain the certified or cashier's check as liquidated damages. If a Bid Bond or letter of credit is submitted, the amount of not less than five percent (5%) of the proposal amount will be immediately due and owing to TAIT.

The Non-Collusion and Interest Affidavit, Business Relationship Affidavit, Bid Bond, and all other affidavits, certifications, and forms required by these Proposal Documents must be fully completed and submitted with the sealed bid proposal.

By submitting a sealed bid proposal, the Bidder certifies that it, and its proposed subcontractors, have under their direct control or available for use the personnel, equipment, materials, supplies, supervision, and management resources required to perform the services as specified. Lack of such control or availability may be treated as failure to properly execute the contract.

The bidder to whom a contract is awarded will be required to furnish insurance acceptable to TAIT, including general liability, workers' compensation, automobile liability, and any other coverage required by the Proposal Documents or resulting contract. If performance security or other bonding is required for the services, those requirements will be stated in the Proposal Documents or resulting contract.

TAIT reserves the right to reject any or all sealed bid proposals and to waive any minor technicalities in the submission process.

Pursuant to TAIT's Purchasing Policy, TAIT intends to evaluate sealed bid proposals using Best Value criteria and award the contract to the responsive and responsible Bidder whose sealed bid proposal provides the best and most advantageous value to TAIT. Award will not necessarily be made to the lowest-priced proposal. Best Value criteria may include, as applicable, price, quality, technical specifications or technical approach, past performance, responsiveness and communication, financial stability, contract terms and conditions, and any other criteria identified in the Proposal Documents.

For this Public Safety Records Management System, Computer Aided Dispatch & Operations Technology Systems request for sealed bid proposals, TAIT's evaluation may include the following Best Value categories: functional requirements compliance; security, integration, and regulatory compliance; implementation, data migration, and training approach; vendor qualifications and comparable CAD/RMS experience; support, maintenance, and service levels; cost proposal; and references and past performance. The detailed scoring criteria are provided in the Proposal Evaluation and Award section of these Proposal Documents.

Title VI Solicitation Notice:

The Tulsa Airports Improvement Trust, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4), 28 CFR § 50.3, and 49 CFR Part 21, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement will afford all contractors full and fair opportunity to submit sealed bid proposals in response to this invitation, and that no business will be discriminated against on the grounds of race, color, national origin, sex, creed, age, or disability in consideration for an award.

All times stated herein are local time (Central Daylight Time).

Dated at Tulsa, Oklahoma October 1, 2026.

Tulsa Airports Improvement Trust

End of Notice and Solicitation to Bidders.

Instructions to Bidders

Owner and Owner's Representative

The term "Owner" as used in these Proposal Documents means Tulsa Airports Improvement Trust ("TAIT").

The Owner's authorized representative is referred to in these Proposal Documents as the "Airport Representative." Unless the context requires otherwise, references to the Owner's Representative mean the Airport Representative designated by TAIT for this solicitation.

Bidder Representation

By submitting a sealed bid proposal, the Bidder represents the following:

- The Bidder has read and thoroughly examined the Proposal Documents.
- The Bidder has a complete understanding of the terms and conditions required for satisfactory performance of the services.
- The Bidder has reviewed the Scope of Services, service specifications, site conditions, and other requirements that may affect performance of the services.
- The Bidder has found no errors, conflicts, ambiguities, or omissions in the Proposal Documents that would affect price, performance, staffing, schedule, or service delivery, except as previously submitted in writing to the Owner.
- The Bidder is familiar with all applicable federal, state, and local laws, rules, and regulations relating to performance of the contract and the services.
- The Bidder has complied with all requirements of these instructions and the Proposal Documents.

Proposal Documents

The terms "Proposal Documents," "Solicitation Documents," and "Technical Specifications" are used collectively to describe the documents issued by TAIT for this request for sealed bid proposals, including the following:

Notice and Solicitation to Bidders;
Instructions to Bidders;
Any exhibits or documents appended to the Proposal Documents;
Bidder's Checklist;
Bidder-prepared Pricing Proposal and Technical Proposal;
Required affidavits, including the Non-Collusion and Interest Affidavit;
Bid Bond or other approved bid guaranty;
Bidder certifications and service-related proposal submittals;
Scope of Services and Technical Specifications;
All authorized addenda issued by the Owner; and
Any document incorporated in whole or in part by reference therein.

All Proposal Documents are complementary to one another and together establish the complete terms, conditions, and obligations of the successful bidder. Bound portions of the Proposal Documents may not be removed or detached.

Prospective bidders may obtain a copy of the Proposal Documents from the designated office identified in the Notice and Solicitation to Bidders.

Issuance of Proposal Documents

Prospective Bidders may obtain a copy of the Proposal Documents from the designated office identified in the Notice and Solicitation to Bidders.

Modifications to Proposal Documents

Modifications to the Proposal Documents may only be made by written addendum issued by the Airport Representative. Verbal explanations, interpretations, or comments made by the Owner, Owner's Representative, or Airport Representative are not binding on the Owner. Addenda will be transmitted to all known official Proposal Document holders. Each Bidder must certify and acknowledge receipt of all issued addenda at the time of proposal submittal. Failure to certify and acknowledge receipt of addenda constitutes a non-responsive sealed bid proposal.

Errors and Discrepancies in Proposal Documents

If a Bidder finds an error, discrepancy, ambiguity, or omission in the Proposal Documents before submitting a sealed bid proposal, the Bidder must provide written notice to the Owner or Airport Representative. The written notice must identify the nature and location of the error, discrepancy, ambiguity, or omission. Corrections or modifications to the Proposal Documents may only be made by written addendum. By submitting a sealed bid proposal, Bidder represents that it has thoroughly reviewed the Proposal Documents and has not identified any error, discrepancy, ambiguity, or omission that would affect price, performance, staffing, schedule, or service delivery.

Clarifications and Interpretations

A request for clarification or interpretation of the Proposal Documents must be made in writing to the Airport Representative at least seven (7) calendar days before the proposal opening date.

Email as Written Notice

Email correspondence submitted by Bidder to the Airport Representative will be considered written notice upon receipt by the Airport Representative and email acknowledgment by the Airport Representative or Owner's Representative.

Examination of Bid Documents and Site Conditions

As stated in the Bidder Representations and reaffirmed here, Bidder is expected to carefully examine the Proposal Documents. The Bidder must satisfy itself as to the services to be provided and the terms, conditions, and form of the proposed contract. Submission of a

responsive sealed bid proposal is prima facie evidence that the Bidder has reviewed the Proposal Documents, examined applicable site conditions, is willing to accept all terms and conditions of the proposed contract, and will execute the contract in the form contained in the Proposal Documents.

Contents of Sealed Bid Proposal

Each sealed bid proposal must include a Pricing Proposal and a Technical Proposal prepared by the Bidder. TAIT does not provide a required form or format for either proposal component. The Bidder may organize and format each component in the manner it determines appropriate, but each component must be clearly identified, legible, complete, and responsive to all applicable requirements of these Proposal Documents. No Bidder may submit more than one sealed bid proposal.

The Bidder must state the price of its proposal in U.S. dollars and cents in numeral format. Prices stated illegally are subject to proposal rejection, at the sole discretion of TAIT.

TAIT and each bidder agrees that any documents delivered in connection with this bid may be electronically signed, and that any electronic signatures appearing on this or such other documents are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.

Proposal Signature

The sealed bid proposal must be signed and dated in ink by a person authorized to bind the Bidder to the terms and conditions of a contract. The proposal must contain the signer's name and title, the Bidder's legal name, the Bidder's address, including city, state, and ZIP code, and the Bidder's telephone number.

Bid Bond

Each sealed bid proposal must be accompanied by a Bid Bond or other approved bid guaranty in the amount of five percent (5%) of the total proposal amount. A Bidder submitting a Bid Bond may use the Bid Bond form supplied in these Proposal Documents or an alternative bond form that complies with all requirements stated in these Proposal Documents and is valid and enforceable in the State of Oklahoma. Any Bid Bond must be issued by a responsible surety authorized to conduct business in the State of Oklahoma. A certified or cashier's check must be issued by a responsible and solvent bank or trust company and made payable to TAIT. The Bid Bond or other approved bid guaranty must remain enforceable for at least ninety (90) calendar days after the proposal opening date and must secure the Bidder's obligation, if awarded the contract, to execute and return the Agreement and furnish all required insurance, bonds, and other award documents within sixty (60) calendar days after receipt of the final contract documents from TAIT, unless TAIT extends that period in writing.

Submission of Sealed Bid Proposal

Proposals shall be sent to arrive at the specified time and date for receipt of Proposals. Proposals received after the specified time will not be considered and will be returned

unopened. Proposals must be enclosed in a sealed opaque envelope. Each Proposal shall be addressed to the office location identified in the Notice-to-Bidders. The upper left-hand corner of the envelope shall be marked as follows:

Sealed Bid Proposal

Bid of {Insert Name of Bidder}

For: TAIT – Public Safety CAD/RMS

Solicitation Number: F27 - TAPD-01

To be opened at: 1:00 PM (local time, Tulsa) on October 29, 2026

For a modification to a previously submitted proposal, insert “Modification to Proposal” in place of “Sealed Bid Proposal”.

Modification or Withdrawal of Proposal

Bidder may modify or withdraw its Proposal by submitting a signed request to withdraw Proposal to Owner at any point up to the specified time and date stipulated for receipt of Proposals. Any request to modify a Proposal shall be:

- Clearly identify the portion of the Bidder’s previously submitted Pricing Proposal or Technical Proposal being modified;
- Signed by the Bidder or authorized representative;
- Placed in a sealed envelope which is legibly marked in the upper left-hand corner: “Modification to Proposal.”

Any correspondence or submittal received from a Bidder following the time set for opening Proposals will be returned unopened.

Proposal Validity

Each sealed bid proposal must remain firm, valid, and irrevocable for ninety (90) calendar days after the proposal opening date. During that period, the Bidder may not withdraw its proposal or change its pricing, terms, or other material commitments, except with TAIT’s prior written consent. TAIT may accept the proposal at any time during the ninety-day period. A Bidder may extend the validity period through a written extension accepted by TAIT.

Bid Opening

All sealed bid proposals submitted before the stated time and date for receipt will be opened in public and read aloud by the Owner or Airport Representative. Bidders, their authorized agents, and other interested parties are invited to attend. Sealed bid proposals submitted after the stated time and date for receipt will be automatically rejected without consideration and returned unopened.

Irregular Proposals and Disqualification of Proposals

Owner has the right to reject any or all Proposals as it may determine to be in the best interest

of Owner. Causes for rejection of Proposals include but are not limited to:

- Submittal of an irregular proposal;
- Submittal of more than one proposal from the same partnership, firm or corporation;
- Failure by Bidder to submit the bid prior to the stated time and date for receipt of bids;
- Failure by Bidder to furnish satisfactory Bid Bond or bid guarantee;
- Failure by Bidder to provide all information required by the Proposal Documents;
- Failure by Bidder to comply with the requirements of bid instructions;
- Determination by the Owner that Bidder is not qualified to perform the services;
- Determination by the Owner that the Bidder has placed conditions on or qualified their proposal;
- Discovery of any alteration, interlineations or erasure of any project requirement by the Bidder;
- Evidence of collusion among bidders.

Evaluation of Proposals

Proposal Evaluation and Award

TAIT will evaluate sealed bid proposals using a Best Value methodology. Award will not necessarily be made to the lowest-priced proposal but to the responsive and responsible Bidder whose proposal is determined to provide the best overall value to TAIT based on functional requirements compliance; security compliance; implementation approach; vendor qualifications and experience; support and maintenance services; cost proposal; and references.

TAIT reserves the right to reject any or all sealed bid proposals, waive informalities and minor irregularities, request clarification of any proposal, request interviews or presentations, conduct reference checks, verify information submitted, negotiate final contract terms with the highest-ranked Bidder, and award without discussions if determined to be in TAIT's best interest. Failure to provide complete information requested within this solicitation may result in a lower evaluation score or rejection of the proposal.

Sealed bid proposals will be evaluated by a committee of TAIT personnel. Each committee member may independently score each proposal using the evaluation criteria contained in these Proposal Documents. After individual scoring, the committee may meet to discuss evaluations, references, interviews, demonstrations, clarifications, and final rankings before making an award recommendation. TAIT may request additional documentation from any Bidder at any time during the evaluation process.

Evaluation Criteria	
Evaluation Category	Maximum Points
Functional Requirements Compliance	25
Security Compliance	20

Implementation Approach	15
Vendor Qualifications and Experience	15
Support and Maintenance Services	10
Pricing Proposal	10
References	5
Total	100

The Pricing Proposal will be scored using the following formula: the lowest evaluated price divided by the Bidder's evaluated price, multiplied by ten (10) points. TAIT may consider whether pricing is complete, balanced, reasonable, and consistent with the proposed technical solution and implementation approach.

Contract Term and Renewal Options

The initial term of the Agreement will be one (1) year beginning on the date specified in the Notice to Proceed or the executed Agreement.

Subject to satisfactory Contractor performance, availability of funding, mutual agreement of the parties, and approval by the Tulsa Airports Improvement Trust Board of Trustees, TAIT may renew the Agreement for up to four (4) additional successive one (1) year terms.

TAIT is under no obligation to exercise any renewal option. There will be no automatic renewals built into any Agreement.

CAD/RMS Functional and Technical Requirements

Computer-Aided Dispatch (CAD)

The proposed CAD must support call intake and event creation from multiple sources; incident classification and prioritization; unit recommendation, assignment, status tracking, and time-stamped activity logs; mobile access for field units; search and retrieval of historical incidents; configurable workflows, locations, unit identifiers, and response plans; and operational reporting for response times, activity levels, workload, and audit purposes.

The Bidder must describe available real-time operational dashboards, mapping or location-awareness capabilities, alerting, notifications, mobile functionality, system administration tools, and any integrated artificial intelligence features. Artificial intelligence capabilities must be clearly identified as optional or included, and the Bidder must explain governance, human review, security, data use, and auditability.

Records Management System (RMS)

The proposed RMS must support incident, offense, and collision report writing, supplements, case and investigation management, electronic citation ability, role-based access control, complete audit tracking, supervisory review, data validation, records retention, search, export,

dashboards, analytical reporting, and FBI NIBRS-compliant validation, reporting, and submission. Additional options should include Field Training/Training, equipment inventory and Use of Force/Internal Affairs tracking, Crime Analysis, records expungement, and insider threat/airport workers screening reporting/recap capabilities. The RMS must also be compatible with AXON products such as evidence.com.

Integration, Security, and Compliance

The Bidder must describe supported APIs, interfaces, integration methods, identity and access management, encryption, logging, monitoring, backup and recovery, uptime commitments, disaster recovery, data ownership, data portability, data residency, vulnerability management, and alignment with Criminal Justice Information Services (CJIS) Security Policy requirements, where applicable.

Implementation, Migration, Training, Support, and Service Levels

The Bidder must provide a detailed implementation methodology, governance structure, project schedule, staffing plan, responsibilities matrix, configuration approach, testing strategy, acceptance process, cutover plan, and estimated timeline. The response must identify dependencies and resources required from TAIT.

The Bidder must describe data discovery, cleansing, mapping, conversion, validation, and migration capabilities for existing CAD, RMS, attachments, users, configurations, and historical records, including assumptions, exclusions, supported formats, and reconciliation procedures.

The Bidder must provide role-based training for dispatchers, officers, supervisors, records personnel, system administrators, technical support staff, and trainers. Training options must identify delivery method, class size, materials, refresher training, and train-the-trainer capabilities.

The Bidder must describe ongoing support, support hours, severity levels, escalation procedures, target response and resolution times, release management, maintenance windows, customer communications, hosting responsibilities, backup and recovery objectives, uptime commitments, and available service-level remedies.

Notice of Award of Contract

It is Owner's intent, after a period of review and evaluation, to award a contract to the responsive and responsible Bidder whose sealed bid proposal provides the best and most advantageous value to TAIT, based on the criteria stated in these Proposal Documents. The successful Bidder will be informed that its proposal has been accepted through the Owner's issuance of a Notice of Award. The Notice of Award does not create a binding agreement. The properly executed contract agreement will serve as the binding agreement.

If the selected Bidder fails or refuses to timely execute the Agreement or furnish any required

insurance, bond, or other award document, TAIT may withdraw the award and, without readvertising or resoliciting proposals, award the contract to the next highest-ranked responsive and responsible Bidder whose proposal remains valid. TAIT may proceed successively through the final ranking of responsive and responsible Bidders. Before expiration of the proposal validity period, TAIT may request a written extension of proposal validity and the related bid guaranty from one or more Bidders. A Bidder's refusal to extend will not affect the responsiveness of its original proposal but will remove the proposal from further consideration after expiration of the applicable validity period.

Bid Protest Procedure

Failure to follow the procurement protest policy set out in TAIT's policies constitutes a waiver of your protest and resulting claims. A copy of the procurement protest procedure may be obtained from TAIT's website:

<https://flytulsa.com/business/business-opportunities/businessopportunities/>

Cancellation of Award

Owner reserves the right to cancel the contract award, for any reason without liability to the Bidder, at any time prior to execution of the contract. In case of cancellation, Owner will return Bidder's Bid Bond or guaranty.

Return of Bid Bond or Guaranty

The Bid Bond or guaranty of the successful Bidder will be returned after the Agreement has been fully executed and the successful Bidder has furnished all required insurance, bonds, and other award documents. If the successful Bidder fails to satisfy these requirements within sixty (60) calendar days after receipt of the final contract documents from TAIT, or within any written extension granted by TAIT, without justification acceptable to TAIT, TAIT may withdraw the award and enforce or retain the Bid Bond or guaranty as provided in these Proposal Documents. The Bid Bond or guaranty of the second and third highest-ranked responsive and responsible Bidders may be retained for a period of ninety (90) days pending execution of the Agreement by the successful Bidder. Except as stated above, the Bid Bond or guaranty of unsuccessful Bidders will be returned.

Contract Agreement

The successful Bidder must execute and return the Agreement and furnish all required insurance, bonds, and other award documents within sixty (60) calendar days after receipt of the final contract documents from TAIT, unless TAIT extends that period in writing. Failure to satisfy these requirements within the applicable period, without justification acceptable to TAIT, may result in withdrawal of the award, award to another responsive and responsible Bidder, and forfeiture or enforcement of the successful Bidder's bid guaranty as liquidated damages.

Upon satisfactory execution of the contract agreement by the successful Bidder and Owner, all references to "Bidder" in the Proposal Documents will be equivalent to a reference to "Contractor."

Insurance Requirements

The successful proposer will be required to maintain insurance coverage meeting TAIT's minimum insurance requirements. The specific insurance coverages, limits, endorsements, additional insured requirements, waiver of subrogation requirements, and related provisions will be included in the Contract as Exhibit A, Schedule of Required Minimum Insurance.

Bidder's Checklist

Public Safety Records Management System and Computer Aided Dispatch Project Request for Sealed Bid Proposals

Returned to TAIT

1. Bidder's Checklist ☐
2. Bidder-prepared Pricing Proposal..... ☐
3. Required Affidavits, including Non-Collusion and Interest Affidavit ☐
4. Bidder-prepared Technical Proposal, addressing all applicable functional, security, integration, implementation, migration, training, qualifications, experience, support, maintenance, and reference requirements..... ☐
5. Bid Bond, using TAIT's supplied form or a compliant alternative bond form valid and enforceable in Oklahoma, or other approved bid guaranty..... ☐

Company and Contact Information

Company _____

State of Business Registration: _____

Contact Name: _____

Title _____

Address _____

City, State, Zip _____

Phone Number(s) _____; _____

Email Address _____

End of Bidders Checklist

Non-Collusion and Interest Affidavit

STATE OF _____

SS.

COUNTY OF _____

TAIT Project Number:

Legal Name of Bidder: _____

1. I am the authorized agent of Bidder herein for the purposes of certifying facts pertaining to the existence of collusion between and among Bidders and Tulsa Airports Improvement Trust ("TAIT") officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the proposal to which this statement is attached.
2. I am fully aware of the facts and circumstances surrounding the making of the Bid to which this statement is attached, and I have been personally and directly involved in the proceedings leading to the submission of such Bid; and
3. Neither the Bidder nor anyone subject to the Bidder's direction or control has been a party: a. to any collusion among Bidders in restraint of freedom of competition by agreement to respond at a fixed price or to refrain from responding, b. to any collusion with any TAIT official or employee as to quantity, quality, or price in the prospective contract, or as to any other terms of such prospective contract, nor c. in any discussions between Bidders and any municipal official concerning exchange of money or other thing of value for special consideration in the letting of a contract.
4. No officer or employee of TAIT either directly or indirectly owns a five percent (5%) interest or more in the Bidders business or such a percentage that constitutes a controlling interest.
5. All invoices to be submitted pursuant to this agreement with TAIT will be true and correct.
6. That the work, services or material furnished will be completed or supplied in accordance with the plans, specifications, orders, requests or contract furnished or executed by the affiant. Affiant further states that no payment has been made by me, either directly or indirectly to any officer or employee of TAIT or the City of Tulsa, of money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is submitted.

BY: _____

Title: _____

Signed and sworn to before me on the ____ day of _____, 20__.

[SEAL]

My Commission Expires:

Notary

Business Relationship Affidavit

STATE OF _____

ss.

COUNTY OF _____

Solicitation Number: FY27-045-01

Legal Name of Bidder: _____

1. I am the authorized agent of Bidder for the purpose of certifying facts pertaining to any current or prior business relationships between Bidder and TAIT, the Airport Representative, any TAIT employee materially involved in this solicitation, or any consultant involved in preparing, reviewing, or evaluating this solicitation.
2. I am fully aware of the facts and circumstances surrounding the preparation and submission of the Bid to which this affidavit is attached, and I have been personally and directly involved in the proceedings leading to submission of the Bid.
3. The purpose of this affidavit is to disclose relationships that may be relevant to TAIT's review of the Bid. A disclosed relationship, including a current or prior contract with TAIT, does not automatically disqualify Bidder. TAIT may consider the disclosed information to determine whether the relationship creates a conflict of interest, unfair competitive advantage, or other procurement concern.

Bidder must check one box below:

4. For purposes of this affidavit, the existence of a current or prior contract with TAIT, standing alone, does not create a prohibited conflict, but it must be disclosed. Bidder certifies that it has disclosed below any current or prior business relationship within the past three (3) years between Bidder and TAIT, the Airport Representative, any TAIT employee materially involved in this solicitation, or any consultant involved in preparing, reviewing, or evaluating this solicitation.

☐ No relationship requiring disclosure exists.

☐ A relationship requiring disclosure exists and is disclosed below.

If a relationship is disclosed, Bidder must describe below. Attach additional pages if needed.

Bidder further certifies that, except as disclosed above, Bidder has not received non-public information concerning this solicitation and has not received an unfair competitive advantage through any disclosed relationship. If Bidder becomes aware of any additional relationship or information that may be relevant to this affidavit before award, Bidder must promptly supplement this affidavit in writing.

Signatures on following page

BY: _____

Title: _____

Signed and sworn to before me on the ____ day of _____, 20__.

[SEAL]

Notary

My Commission Expires:

Bid Bond
Services Sealed Bid Form
Form

Use of this form is optional. A Bidder may submit an alternative bond form that complies with all bid guaranty requirements stated in the Proposal Documents and is valid and enforceable in the State of Oklahoma.

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned _____, as Principal, and _____, a corporation authorized to do surety business in the State of Oklahoma, as Surety, are held and firmly bound unto the Tulsa Airports Improvement Trust, Tulsa, Oklahoma, as Obligee in the sum of _____ (\$_____) or _____ % of Principal's bid made hereto, in lawful money of the United States of America for the payment of which sum, well and truly to be made, said Principal and Surety bind themselves, their heirs, personal representative, successors and assigns, jointly and severally by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT IF THE OBLIGEE, The Tulsa Airports Improvement Trust, shall make any award to the Principal of a contract for:

Service: _____, **Solicitation Number:** _____

according to the terms of the bid made by the Principal, and the Principal must execute and return the contract with the Obligee and furnish all required insurance, bonds, and other award documents within sixty (60) calendar days after receipt of the final contract documents from the Obligee, unless the Obligee extends that period in writing. If the Principal fails to satisfy these requirements within the applicable period, without justification acceptable to the Obligee, the Principal and Surety must pay to the Obligee the damages the Obligee may suffer by reason of that failure, not exceeding the penal sum of this Bond. If the Principal fulfills these obligations, this Bond will be null and void; otherwise, it will remain in full force and effect.

IN WITNESS WHEREOF, we have executed this Bidder's Bond this _____ day of _____, 20____.

ATTEST:

Title: _____

Principal

By: _____

Title: _____

Address: _____

Telephone: _____

City: _____

State, Zip: _____

Surety

By: _____
Attorney in fact

Printed Name

Address: _____

Telephone: _____

City: _____

State, Zip: _____

**VALID POWER OF ATTORNEY MUST BE ATTACHED TO EACH
COPY OF BOND**

To:

Tulsa Airports Improvement Trust
7777 Airport Drive, Suite A211
Tulsa, Ok. 74115

From:

Firm Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

EIN / TIN Number _____

Email Address: _____

List Addendum Numbers Received:

____/____/____/____/____/____/____
____/____/____/____/____/____/____
____/____/____/____/____/____/____

**RE: Public Safety Records Management System and Computer Aided Dispatch Project,
Solicitation Number FY27-TAPD-01**

Bid Date: October 29, 2026

The undersigned, being familiar with the local conditions affecting the cost and performance of the services, the Solicitation for Bids, the Bid Documents, the Contract Documents, and the Scope of Services, proposes to furnish all labor, supervision, management, equipment, materials, supplies, tools, and incidentals necessary to perform the services for the prices stated in the Bidder's Pricing Proposal.

Pricing Proposal

The Bidder must prepare and submit a separate Pricing Proposal. TAIT does not provide a required pricing form or pricing sheet. The Pricing Proposal must clearly state all one-time, recurring, annual, optional, and renewal pricing, including implementation, configuration, integration, data migration, training, licensing, support, maintenance, and any other required costs. The Bidder must identify assumptions, exclusions, unit prices, and the total proposed compensation. TAIT will use the Pricing Proposal for evaluation and award purposes.

Technical Proposal

The Bidder must prepare and submit a separate Technical Proposal. TAIT does not provide a required technical proposal form or response template. The Technical Proposal must clearly address all applicable functional, security, integration, implementation, data migration, training, qualifications, experience, support, maintenance, service-level, and reference requirements stated in these Proposal Documents.

In submitting this bid, the Bidder understands that TAIT may reject any or all bids and may waive minor technicalities in bidding when in TAIT's best interest. The Bidder agrees that this bid will remain firm, valid, and irrevocable and may not be withdrawn for ninety (90) calendar days after the proposal opening date, unless TAIT consents in writing to an earlier withdrawal. Services must begin within ten (10) days after receipt of Notice to Proceed, unless another date is agreed to by TAIT and Contractor.

BID PROPOSAL FORM

The undersigned Bidder agrees to perform the services in accordance with the Contract Documents after a Notice to Proceed is issued. If the Contract Documents include liquidated damages, the Bidder agrees that liquidated damages may be assessed or deducted as provided in those Contract Documents.

BID PROPOSAL FORM

In support of this bid, the Bidder has completed the following certifications, affidavits, forms, and bid guaranty required by the Bid Documents:

- **Bidder's Checklist;**
- **Non-Collusion and Interest Affidavit;**
- **Business Relationship Affidavit;**
- **Bid Bond or approved bid guaranty;**
- **DBE forms, if applicable;**
- **Any other certifications, attestations, affidavits, forms, or service-related submittals required by the Bid Documents.**

Firm Name

By: _____

Title: _____

If Corporation, ATTESTED by:

Secretary

Seal:

Exhibits

Insurance Specifications	Exhibit A
Reference Sheet	Exhibit B

Exhibit A

Schedule of Required Minimum Insurance Tulsa Airports Improvement Trust

Scope of Agreement: Computer-Aided Dispatch/Records
Management System
Premises: Tulsa International Airport

Without limiting Contractor's obligation to indemnify TAIT, City and the Authority as provided under the Indemnity provisions of this Agreement, concurrently with the execution and delivery hereof, Contractor must carry and keep in force during the term of the Agreement, the following insurance with minimum limits specified herein:

Policy Type	Minimum Limits
Commercial General Liability (CGL)	\$1,000,000.00
	On an occurrence basis, including property damage, bodily injury and personal & advertising injury. If a general aggregate applies, either the general aggregate limit shall apply to the Location, or shall be twice the required occurrence limit.
Automobile Liability	\$1,000,000.00
	Auto liability insurance per accident for bodily injury and property damage for owned, hired and non-owned vehicles.
Worker's Compensation	Oklahoma Statutory Limit
	Insurance as required by the State of Oklahoma, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. If the Contractor is exempt from Oklahoma Workers' Compensation Insurance it must provide a certificate of exemption issued by the Workers' Compensation Commission.
Premises Pollution and Legal Liability and Remediation	None Required
	On a claims-made basis, first and third-party remediation expenses, legal liability for bodily injury, property damaged, and natural resource damages, and transportation.

The insurance policies are to contain, or be endorsed to contain the following provisions as applicable:

Additional Insured Status

Tulsa Airports Improvement Trust, the Tulsa Airport Authority and the City of Tulsa, and elected and appointed officials, its officers, employees, and volunteers (“Additional Insureds”) are to be covered as additional insureds on the CGL policy with respect to liability arising out of the use of the Location, work, or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations.

Primary Coverage

For any claims related to this Agreement, the Contractor’s insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Additional Insureds. Any insurance or self-insurance maintained by the Additional Insureds, shall be excess of the Contractor’s insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policies

The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this Agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor’s primary and excess liability policies are exhausted.

Waiver of Subrogation

Contractor hereby grants Tulsa Airports Improvement Trust a waiver of any right to subrogation which any insurer of said Contractor may acquire against Tulsa Airports Improvement Trust by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether the Tulsa Airports Improvement Trust has received a waiver of subrogation endorsement from the insurer.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the State of Oklahoma with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to TAIT.

Verification of Coverage (Certificate of Insurance)

Contractor shall furnish the Tulsa Airports Improvement Trust with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Tulsa Airports Improvement Trust before the Term begins. All certificates and endorsements are to be received and approved by the Tulsa Airports Improvement Trust *at least five days* before Contractor commences activities.

In addition, Contractor agrees to maintain contractual liability insurance to insure Contractor's obligation to indemnify and hold TAIT, Authority, and City, their councilors, trustees, agents, officers, servants, and employees harmless and in accordance with the indemnification provisions of this agreement.

[End]

PUBLIC SAFETY CAD/RMS

RFB# FY27-TAPD-01

BID SCHEDULE

Schedule of Events

Date & Time

Bid Advertised:

October 1, 2026 – October 29, 2026

Questions Due:

October 22, 2026
12:00 PM (CDT)

Deadline to Submit Bids:

October 29, 2026
12:00 PM (CDT)
(No Bids received after 12:00 PM)

Bid Opening:

October 29, 2026
1:00 PM