

Tulsa Airports Improvement Trust ADA Complaint Form

(Note: TAIT's ADA/Section 504 Complaint Procedure is available in the Airport Administration Office and at www.flytulsa.com)

Section I:			
Name:			
Address:			
Telephone (Home):		Telephone (Work):	
Electronic Mail Address:			
Accessible Format Requirements?	Large Print		Audio Tape
	TDD		Other
Section II:			
Are you filing this complaint on your own behalf?		Yes*	No
*If you answered "yes" to this question, go to Section III.			
If not, please supply the name and relationship of the person for whom you are complaining:			
Please explain why you have filed for a third party: _____			
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.		Yes	No
Section III:			
I believe the discrimination I experienced was based on disability in provision of (check all that apply): <input type="checkbox"/> Services <input type="checkbox"/> Activities <input type="checkbox"/> Programs <input type="checkbox"/> Benefits Date of Alleged Discrimination (Month, Day, Year): _____ Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form. _____			
Section IV			
Have you previously filed an ADA complaint with this agency?		Yes	No
Section V			
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, check all that apply: <input type="checkbox"/> Federal Agency: _____ <input type="checkbox"/> Federal Court _____ <input type="checkbox"/> State Agency _____ <input type="checkbox"/> State Court _____ <input type="checkbox"/> Local Agency _____			
Please provide information about a contact person at the agency/court where the complaint was filed.			
Name:			
Title:			
Agency:			
Address:			
Telephone:			
Section VI			
Name of agency complaint is against:			
Contact person:			
Title:			
Telephone number:			
Note: You may attach any written materials or other information that you think is relevant to your complaint.			
Signature and date required below.			
Signature:		Date:	

Please submit this form in person at the address below, or mail this form to:
Tulsa Airports Improvement Trust, ADA Coordinator : Bryan Crook
7777 Airport Drive, Suite A-211
Tulsa, OK 74115