

NOTICE AND AGENDA
Combined Meeting of
Tulsa Airports Improvement Trust – Special Meeting
Tulsa Airport Authority – Regular Meeting
Thursday, August 12, 2021, 8:30 a.m.
Airport Conference Room A-211
Tulsa International Airport
7777 Airport Drive
Tulsa, Oklahoma, 74115

Call Combined Special Meeting of the Trustees of the Tulsa Airports Improvement Trust and Meeting of the Members of the Tulsa Airport Authority to order.

1. Approve the Minutes of the Combined July 8, 2021 Meeting of TAIT and TAA and the Combined Special Meetings of TAIT and TAA held on July 21, 2021.
2. Financial and Operating Reports

Chief Executive Officer Report
Chief Financial Officer Report

Administrative/Finance/IT Contract Action.

3. Approve the August 4, 2021 Resolution of Trustees of the Tulsa Airports Improvement Trust authorizing the issuance and sale of general airport revenue bonds in an aggregate principal amount not to exceed \$65,000,000 consisting of one or more series to be designated “Trustees of the Tulsa Airports Improvement Trust, General Airport Revenue Refunding Bonds,” for the purpose of providing funds to refund all or a portion of certain outstanding general airport revenue bonds of the Trustees. (JS)
4. Approve purchase from Creative Bus Sales, Inc. for two (2) eleven-passenger transit shuttle busses in the amount of \$182,903.00 – TUL. (FS)

One shuttle bus will contain a wheel chair ramp and associated ADA equipment, in the amount of \$92,409.00.

One shuttle bus will be the standard lowered floor model, in the amount of \$90,494.00.

The state contract (SW0797C) will be utilized to purchase replacement shuttle busses for transporting airport parking customers to the Terminal Building. The capital budget for FY-2022 contained a budget of \$97,000 for the ADA compliant shuttle bus and \$91,500 for the standard shuttle bus.

5. Receive Quote and Award contract to Deep South Equipment for two Forklifts an amount not to exceed \$53,208.80. This is a per unit cost of \$26,604.40, with one unit for TUL and the second unit for RVS. We received three quotes, Deep South Equipment was lowest responsible quote meeting the airport's specifications, these units are \$604.40 over the \$26,000 budget. A total of three (3) quotes were received - TUL. (FS)

6. Receive Quote and Award contract to Overbilt Trailer Company for one 20 Ton - 49' Tag-A-Long Trailer an amount not to exceed \$42,000. We received three quotes, Overbilt Trailer Company was lowest responsible quote meeting the airport's specifications. A total of three (3) quotes were received - TUL. (FS)

7. Receive Quote and Award contract to Bryton Enterprises, LLC in an amount not to exceed \$41,000 for repainting Airport Drive upper and lower terminal roadways with an option to paint portions of the parking garage. TAIT received four (4) quotes, and Bryton Enterprises was lowest responsible quote meeting the airport's specifications. A total of two (2) quotes were received - TUL. (FS)

8. Approve purchase from Warren Power & Machinery Inc., d/b/a Warren CAT for a Caterpillar model 930M Wheel Loader for a price not to exceed \$214,000.00 – RVS (FS)

The state contract (SW0192) will be utilized to purchase Caterpillar Model 930M. The capital budget for FY-2022 contained a budget of \$215,000.00.

9. Approve Auto Insurance Policy with Preferred Aviation Underwriter for one year effective July 18, 2021 in the amount \$73,943.00. (JS)

10. Accept quotes and approve purchase of 462 carbon filters for the airport air handling units from CAMFIL USA, Inc. in the amount of \$31,000.96. TUL (BC)

11. Approve Amendment One to Purchase Agreement (R\W 18R-36L Runway Safety and Pavement Improvement Project) with ADB Safegate Americas, LLC in the amount of \$33,147.61 – TUL.

This amended Purchase Agreement provides for the purchase of 6 new ACE units to be installed on new regulators and 4 airfield sign panels.

12. Accept FAA AIP Grant 3-40-0098-35-2021 in an amount up to \$340,000.00 for the design of Taxiway A connectors. – RVS. (FR)

Engineering Capital Improvement Contracts, Amendments, Change Orders, or Other Action.

Contracts.

13. Accept selection and Approve Award of Contract for Professional Surveying Services to Schemmer, Inc., in an amount not to exceed \$65,000.00 for one(1) year with four (4) one-year options, effective August 1, 2021- TUL

This consultant will review and traverse existing legal descriptions, correct errors in existing documents, survey lease areas, set physical corners of property and leases, perform tree elevation surveys on runway approaches and other misc. surveying tasks. This consultant was selected from qualifications received by seven (7) different consultants. A Blanket Purchase Order (BPO) was issued in the amount of \$20,000 to expedite start of work. The total first year of fee is 65,000.00 plus the \$20,000 BPO for total compensation of \$85,000.00.

14. Accept Bid and Approve Award of Contract to FabriTec Structures, LLC (Arrivals Canopy Fabric Replacement) In the amount of \$814,750.00 – TUL.

This contract includes all materials and labor to remove the existing fabric and install new fabric on the existing structure. Three (3) bids were received ranging from \$814,750.00 to \$1,175,000. The budgeted amount for this work was \$800,000.00, 1.8% below the contractor’s bid. (FER)

Contract Amendments. No items.

Change Orders.

Change of Quantities. No items.

Other Contract Action. No items.

Property Development, Leases, Concession Agreements or Other Properties Action.

15. Approve Estoppel, Consent, and Recognition Agreement between Tulsa Airports Improvement Trust, ET Tulsa, LLC, and U.S. Bank National Association effective upon execution of the parties.

This agreement provides certain assurances, representations, and warranties regarding the lease transactions in order facilitate financing of the construction of the project. (F21-089)

16. Approve Sublease Agreement (Lot 1, Block 6, Southwest Commercial Area-RVS) with Southwest Aviation Specialties, LLC for Twenty (20) years with one (5) five-year option to extend the term at the standard rate, effective September 1, 2021 – RVS. (JG) (F22-008)

17. Approve Acknowledgment and Consent to Collateral Assignment from Camtronics, LLC to American Heritage Bank (Lots 15 & 16, Block 7, Southwest Commercial Area). Effective upon closing, but no later than September 30, 2021 – RVS. (JG) (F06-057).

New TAIT Business.

No Items.

TAA Business.

18. Approve the August 12, 2021 Resolution of the Tulsa Airport Authority relating to the Trustees of the Tulsa Airports Improvement Trust; ratifying, confirming and approving the issuance and sale by negotiation of revenue bonds in an aggregate principal amount of not to exceed \$65,000,000, consisting of one or more series to be designated "Trustees Of The Tulsa Airports Improvement Trust, General Airport Revenue Refunding Bonds" (JS)

Adjourn.

If you require special accommodations pursuant to the Americans with Disabilities Act,
Please notify Jeff Shaw at (918) 838-5000 by August 11, 2021.