

**NOTICE AND AGENDA
Combined Meeting of
Tulsa Airports Improvement Trust – Annual Meeting
Tulsa Airport Authority – Annual Meeting
Thursday, September 9, 2021, 8:30 a.m.
Airport Conference Room A-211
Tulsa International Airport
7777 Airport Drive
Tulsa, Oklahoma, 74115**

Call Combined Annual Meeting of the Trustees of the Tulsa Airports Improvement Trust and the Annual Meeting of the Members of the Tulsa Airport Authority to order.

1. Approve the Minutes of the Combined August 12, 2021 Special Meeting of TAIT and Regular Meeting of TAA.
2. Election of Officers.
3. Submittal of Secretary’s Annual Report.
4. Financial and Operating Reports.

Chief Executive Officer Report
Chief Financial Officer Report

Administrative/Finance/IT Contract Action.

5. Approve the Resolution of the Trustees of the Tulsa Airports Improvement Trust reaffirming the irrevocable commitment of certain passenger facility charges (“PFC”) for the payment of debt service on certain of the trustee’s bonds and certain related matters.

This resolution reaffirms the Trustee’s commitment to use certain PFCs for the debt service payment of the Series 2013A Bonds (the “Series 2013A Bonds”) issued in part to finance certain PFC eligible airport projects, which is permitted under the Amended and Restated Bond Indenture dated as of November 1, 2009.

6. Receive for review changes to the TAIT Purchasing Policy.
7. Approve Workers Compensation Insurance with Old Republic Insurance Company, for one (1) year in the annual premium amount of \$94,379 effective October 1, 2021.

8. Approve Memorandum of Understanding with Life Senior Services, an Oklahoma charitable organization, for three (3) years effective September 9, 2021. This organization provides volunteers for the Airport’s Ambassador Program.

9. Accept quote and approve purchase of 220 Mul-T-Lock cylinders from B&G Travis Lock and Key, a sole source provider, in the amount of \$31,140.

10. Accept Proposals and Award Contract to Firetrol Protection Systems, Inc. for the Fire Suppression Upgrade Project of the Exchange Valet Building in an amount not to exceed \$135,735. Two proposals were received.

11. Approve purchase of a Common Use Passenger Processing System with Amadeus in an amount not to exceed \$464,343.00, which includes a five-year service and maintenance plan.

Engineering Capital Improvement Contracts, Amendments, Change Orders, or Other Action.

Contracts. No items.

Contract Amendments. No items.

Change Orders.

12. Approve Change Order Number five (Ticket Counters – Terminal Building Projects – Phase 4) with Myers-Cherry Construction, LLC in the amount of \$64,038.45.

This change provides funding for miscellaneous changes throughout the project. Some of those changes are: modifying or relocation electrical panels, HVAC duct conflicts, additional floor preparation along with other plumbing, electrical and millwork changes.

	Amount	Percent Change
Original contract amount:	\$5,917,200.00	
Total change orders:	\$347,915.32	5.9%
Total change of quantities:	\$0.00	0.0%
Total cost:	\$6,265,115.32	5.9%

Change of Quantities. No items.

Other Contract Action. No items.

Property Development, Leases, Concession Agreements or Other Properties Action.

