

**NOTICE AND AGENDA
Combined Meeting of
Tulsa Airports Improvement Trust – Special Meeting
Tulsa Airport Authority – Regular Meeting
Thursday, April 14, 2022, 8:30 a.m.
Airport Conference Room A-211
Tulsa International Airport
7777 Airport Drive
Tulsa, Oklahoma, 74115**

Call Combined Special Meeting of the Trustees of the Tulsa Airports Improvement Trust and Regular Meeting of the Members of the Tulsa Airport Authority to order.

1. Approve the minutes of the combined March 10, 2022 meetings of TAIT and TAA.
2. Financial and Operating Reports
Chief Executive Officer Report
Chief Financial Officer Report

Administrative/Finance/IT Contract Action.

3. Receive for initial consideration revisions to the TAIT Human Resources Policy Manual, related to the Airport's Travel Policy. After consideration, staff will request approval at the May, 2022 board meeting.
4. Receive for initial consideration revisions to the TAIT Human Resources Policy Manual, related to the Airport's Take-Home Vehicle Policy. After consideration, staff will request approval at the May, 2022 board meeting.
5. Receive for initial consideration revisions to the TAIT Ground Transportation Policy. Changes were made to include provisions for permitting and regulating Peer-to-Peer ("P2P") operations at the airport. After consideration, staff will request approval at the May, 2022 board meeting.

Engineering Capital Improvement Contracts, Amendments, Change Orders, or Other Action.

Contracts.

6. Accept bid and approve award of contract to Daris Contractors, LLC in the amount of \$695,506.00 for the Runway 8-26 Safety Area Drainage System Improvements Project. TUL contract F22-100.

This contract provides funding to remove drainage structures from the Runway 8-26 Safety Area

and replace a ditch with a culvert. Five (5) bids were received ranging from \$695,506.00 to \$1,503,388.54. This project was identified in August 2021 and not budgeted.

7. Accept selection and approve award of contract for a Professional Services Agreement to Myers-Cherry Construction, LLC, in the amount not to exceed \$59,756.05 for the Utility Tunnel Clean-Up. TUL contract F22-082.

This contract provides funding to develop the project construction bid packages, conduct a pre-bid meeting, review bids and make a recommendation for award.

8. Accept bid and approve award of contract to Bronze Oak, LLC in the amount of \$582,500.00 for the Functional Needs Area Project. TUL contract F22-099.

This contract provides funding to remove existing restrooms on the lower level A and B concourses and build a Service Animal Relief Area, sensory room, quiet room, lactation room, and family restrooms that will include adult changing tables. Four (4) bids were received ranging from \$582,500.00 to \$945,000.00.

9. Accept bid and approve award of contract to Atwell Roofing Company, Inc., in the amount of \$726,360.00 for the Ticketing Roof Replacement Project. TUL contract F22-098.

This contract provides funding to remove and replace roofing installed in 2005. Three (3) bids were received ranging from \$726,360.00 to \$952,400.00.

Contract Amendments. No Items.

Change Orders.

10. Approve Change Order Number Two (ARFF Vehicle) with Rosenbauer Minnesota, LLC in the amount of \$531.93. TUL contract F21-109. FAA Grant #3-40-0099-98-2021.

This change provides funding to install a third radio for communicating with other mutual aid emergency response agencies.

	Amount	Percent Change
Original contract amount:	\$764,873.39	
Total change orders:	\$22,444.57	2.9%
Total change of quantities:	\$0.00	0.0%
Total cost:	\$787,317.96	2.9%

Change of Quantities. – No Items.

Other Contract Action.

11. Accept project and approve final payment with M-B Companies, Inc., in the amount of \$2,241,155.00 for the multi-tasking snow removal vehicles. TUL contract F21-110. FAA Grant #3-40-0099-102-2021.

	Amount	Percent Change
Original contract amount:	\$2,241,155.00	
Total change orders:	0.00	0.0%
Total change of quantities:	\$0.00	0.0%
Total cost:	\$2,241,155.00	0.0%

Property Development, Leases, Concession Agreements or Other Properties Action.

12. Approve Subtenant Acknowledgment and Consent to Subtenancy. Tulsair Beechcraft, Inc., will sublease their Leased Premises to L3 Harris Technologies, Inc., effective upon approval. TUL Sublease F10-024.

13. Approve Amendment Number One to Sublease Agreement with Alpha Medical Laboratory, LLC, to expand the license to include additional clinical and laboratory services and apply the existing airport fee to the revenue generated from the added services. Effective upon approval. TUL Sublease F22-038.

14. Approve Sublease Agreement (Lot 5, Block 14 Northeast Hangar Development (Hangar B-120) with Ken Woodhead, Trustee of The Woodhead Family Trust dated March 21, 2018 for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective April 1, 2022. RVS Sublease F22-084.

Executive Session	No Executive Session.
New TAIT Business	No Items.
TAA Business	No Items.
Adjourn.	

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify Jeff Shaw at (918) 838-5000 by April 13, 2022.