

**NOTICE AND AGENDA
Combined Meeting of
Tulsa Airports Improvement Trust – Special Meeting
Tulsa Airport Authority – Regular Meeting
Thursday, May 12, 2022, 8:30 a.m.
Airport Conference Room A-211
Tulsa International Airport
7777 Airport Drive
Tulsa, Oklahoma, 74115**

Call Combined Special Meeting of the Trustees of the Tulsa Airports Improvement Trust and Regular Meeting of the Members of the Tulsa Airport Authority to order.

1. Approve the minutes of the combined April 14, 2022 meetings of TAIT and TAA.
2. Financial and Operating Reports
Chief Executive Officer Report.
Chief Financial Officer Report.

Administrative/Finance/IT Contract Action.

3. Receive draft of FY 2022 – 2023 (FY23) TAIT annual budget to be considered at the June 2022 board meeting.

The annual budget includes both anticipated resources as well as planned costs to operate the airport system, service debt and provide for the Airport's share of approved Capital Projects. Anticipated action at the June Board meeting includes approval of the FY 2023 Schedule of Rates, Fees, and Charges and the approval of the FY2023 Budget Plan. In addition, the Parking Management contract requires a specific approval of the parking budget which is included in the overall budget plan.

4. Accept donation of four (4) illuminated runway closure signs left behind by APAC-Central Inc., at the conclusion of the Runway 18R-36L Safety Area-Interim & Pavement Rehabilitation Project. The title to these signs describe these as a "Light Generator."
5. Receive for initial consideration, revisions to the TAIT Human Resources Policy Manual, related to the Airport's parental leave policy. These proposed revisions will be placed on the June, 2022 agenda, in keeping with TAIT's rules of procedure.

Agenda Items 6 and 7 may be considered together.

6. Approve revisions to the TAIT Human Resources Policy Manual, related to the Airport's Travel Policy. These revisions were received for review at the April 14, 2022 board meeting, in keeping with TAIT's rules of procedure.

7. Approve revisions to the TAIT Human Resources Policy Manual, related to the Airport's Take-Home Vehicle Policy. These revisions were received for review at the April 14, 2022 board meeting, in keeping with TAIT's rules of procedure.

8. Approve revisions to the TAIT Ground Transportation Policy. Changes were made to include provisions for permitting and regulating Peer-to-Peer ("P2P") operations at the airport. These revisions were received for review at the April 14, 2022 board meeting, in keeping with TAIT's rules of procedure.

Engineering Capital Improvement Contracts, Amendments, Change Orders, or Other Action.

Contracts.

9. Accept selection and approve award of contract for Construction Observation Services to Benham Design, LLC, in an amount not to exceed \$19,300.00 for the Runway 8-26 Safety Area Improvement. TUL contract number F22-108.

10. Accept selection and approve award of contract for Construction Observation Services to GH2 Architects, LLC, in an amount not to exceed \$29,634.45 for the Mezzanine Roof Replacement Project. TUL contract number F22-103.

11. Accept selection and approve award of contract for Construction Observation Services to GH2 Architects, LLC in an amount not to exceed \$36,769.64 for the Functional Needs Area Project. TUL contract number F22-102.

12. Accept selection and approve award of contract for Professional Consulting Services to Gresham Smith, GP in an amount not to exceed \$550,000.00 for the TAIT Sign and Wayfinding Improvement Plan Project. TUL contract number F22-110.

Contract Amendments. No Items.

Change Orders. No Items.

Change of Quantities. No Items.

Other Contract Action. No Items.

Property Development, Leases, Concession Agreements or Other Properties Action.

13. Approve Concession Agreement with Tricopian LLC, d/b/a FuelRod, for portable charging device vending machines effective August 1, 2022. TUL contract number F22-105.
14. Approve Non-Signatory Cargo Air Carrier License Agreement with Martinaire Aviation, LLC for one (1) year with two (2) one-year options to extend the term. TUL contract number F22-106.
15. Approve Non-Signatory Cargo Air Carrier License Agreement with Aeko Kula, LLC, d/b/a Aloha Air Cargo for one (1) year. TUL contract number F22-111.

RVS Agenda Items 16 through 23 may be considered together.

16. Approve Sublease Agreement with Rick Bridegan for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective July 1, 2022. Lot 6, Block 15 Northeast Hangar Development, Hangar B-125. RVS contract number F22-107.
17. Approve Sublease Agreement with Vincent Bryan for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective July 1, 2022. Lot 5, Block 16, Northeast Hangar Development, Hangar B-132. RVS contract number F22- 086.
18. Approve Sublease Agreement with Mojave Construction for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective July 1, 2022. Lot 4, Block 15, Northeast Hangar Development, Hangar B-127 RVS contract number F22-087.
19. Approve Sublease Agreement with Met Games, Inc., for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective July 1, 2022. Lot 5, Block 15, Northeast Hangar Development, Hangar B-128. RVS contract number F22-090.
20. Approve Sublease Agreement with Brent C. Ramsey, Trustee of the Brent C. Ramsey Irrevocable Trust for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective July 1, 2022. Lot 4, Block 16, Northeast Hangar Development, Hangar B-133. RVS contract number F22-094.
21. Approve Sublease Agreement with T-6 Hangar, LLC, for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective July 1, 2022. Lot 3, Block 16, Northeast Hangar Development, Hangar B-134. RVS contract number F22-095.
22. Approve Sublease Agreement with William M. Meeks and Rebecca Ann Meeks, for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective July 1, 2022. Lot 10, Block 7A, Northeast Hangar Development, Hangar B-22. RVS contract number F22-096.

23. Approve Sublease Agreement with Hope 23, LLC for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective July 1, 2022. Lot 6, Block 16, Northeast Hangar Development, Hangar B-131. RVS contract number F22-104.

Executive Session	No Executive Session.
New TAIT Business	No Items.
TAA Business	No Items.
Adjourn.	

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify Jeff Shaw at (918) 838-5000 by May 11, 2022.