

**Office of the
City Clerk**

**NOTICE AND AGENDA
Combined Meeting of
Tulsa Airports Improvement Trust – Special Meeting
Tulsa Airport Authority – Regular Meeting
Thursday, July 14, 2022, 8:30 a.m.
Airport Conference Room A-211
Tulsa International Airport
7777 Airport Drive
Tulsa, Oklahoma, 74115**

Call Combined Special Meeting of the Trustees of the Tulsa Airports Improvement Trust and Regular Meeting of the Members of the Tulsa Airport Authority to order.

1. Approve the minutes of the combined June 9, 2022 meetings of TAIT and TAA.
2. Financial and Operating Reports

Chief Executive Officer Report.
Chief Financial Officer Report.
Director, Engineering and Planning – RVS Master Plan Update.

Administrative/Finance/IT Contract Action.

3. Accept Bid and Award Contract for Elevator & Escalator Inspection, Repair, and Maintenance Services with Schindler Elevator Corporation, the lowest responsible bidder, in an amount not to exceed \$209,808.00 for one year with four one-year renewal options including an annual 5% price escalation, effective August 11, 2022. TUL contract F23-019. TAIT received one bid.
4. Approve and Award Professional Services Agreement with Summit Fire and Security, LLC for Fire System Maintenance Services for a term of one year with four one-year renewal options including an annual 10% price escalation. Services are provided on a quoted hourly billable rate ranging from \$128.00 per hour for normal business hours to \$256.00 per hour for Holidays & Weekends. TAIT received one proposal. TUL contract 23-016.
5. Enter into a Reimbursable Agreement (RA) with the FAA in an amount not to exceed \$750,000.00 for Design – Relocate ATCT and Base Building Project at Tulsa International Airport. This RA provides funding for the FAA to perform design review of the entire project as well as design of FAA required equipment.

Engineering Capital Improvement Contracts, Amendments, Change Orders, or Other Action.

Contracts.

6. Accept bid and approve award of construction contract to realign and rehabilitate Taxiways A4, A5 K & L to APAC-Central, Inc., contingent upon FAA grant funding, in the amount up to \$3,311,000.00 – RVS contract F23-012.

This project brings four taxiways leading to Runway 19R up to current FAA standards. TAIT received one bid, which was 4.3% below the engineers estimate. The contractor has committed to a minimum of 6.7% DBE utilization on this contract. The DBE utilization goal was 6.7%.

7. Accept selection and approve award of contract for Construction Observation Services to Olsson, Inc., contingent upon FAA grant funding, in an amount not to exceed \$216,700.00 to Realign and Rehabilitate Taxiways A4, A5, K & L Project – RVS contract F23-012.

8. Reject bids for Perimeter Road Rehabilitation Project. TAIT staff will repackage the project and rebid later this year.

Contract Amendments.

9. Approve Amendment Number Two to Professional Services Agreement, Design Services, with Parkhill, Smith & Cooper, Inc. (Perimeter Road Rehabilitation) in the amount of \$4,898.00. TUL contract F21-096.

This corrects an arithmetic error, made by the consultant when developing a fee to rebid the project.

Change Orders. No Items.

Change of Quantities.

10. Approve Change of Quantities Number Two with APAC-Central, Inc., in the amount of (\$1,398,344.49) R\W 18R-36L Safety Area – Interim & Pavement Rehabilitation Project—TUL contract F21-007.

This change amends bid quantities to reflect actual quantities used on the project.

	Amount	Percent Change
Original contract amount:	\$11,350,000.00	
Total change orders:	\$48,048.26	0.42%
Total change of quantities:	(\$1,451,208.74)	-12.8%
Total cost:	\$9,946,839.52	-12.4%

Agenda Items 12 and 13 may be considered together.

11. Approve Change of Quantities Number One with Magnum Construction, Inc., in the amount of (\$588.00) Tulsa Riverside Airport Entrance Project—TUL contract F22-060. This change amends bid quantities to reflect actual quantities used on the project.

	Amount	Percent Change
Original contract amount:	\$269,255.00	
Total change orders:	\$0.0	0.00%
Total change of quantities:	(\$588.00)	-0.22%
Total cost:	\$268,667.00	0.22%

Other Contract Action.

12. Accept project and approve final payment to Magnum Construction, Inc., in the amount of \$26,866.70. Tulsa Riverside airport entrance – RVS contract F22-060.

	Amount	Percent Change
Original contract amount:	\$269,255.00	
Total change orders:	\$0.00	0.0%
Total change of quantities:	(\$588.00)	-0.21%
Total cost:	\$268,667.00	-0.21%

Property Development, Leases, Concession Agreements or Other Properties Action.

13. Approve Sublease Agreement with Cellco Partnership, d/b/a Verizon Wireless for five years with two five-year options, and one, two-year option to extend the term at a negotiated rate, effective upon execution, with commencement date being the first day of the month after lessee begins installation of the communications equipment. 36th and Mingo. TUL contract F23-013.

14. Approve Sublease Agreement with Omni Air International, Inc. for two years with two one-year options to extend the term of the agreement effective August 1, 2022. Military Apron TUL contract F23-014.

15. Approve Month-to-Month Cargo Facility Sublease Agreement with Matheson Flight Extenders, Inc., effective August 1, 2022 through October 31, 2022 at the standard rate, and contingent however upon payment of post-bankruptcy petition month to month rentals currently due and owing. Cargo Building 2. TUL contract F23-011.

Agenda Items 17 through 19 may be considered together.

16. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment from William and Linda Reif to *David Brickwood-Figgins and Jennifer Brickwood-Figgins as Co-Trustees of the Amendment and Restatement of the Brickwood-Figgins Family Trust Agreement Dated November 9, 2010* (hereinafter "*Brickwood-Figgins Trust*"). Effective upon approval, but no later than July 31, 2022. Lot 1, Block 1G, Northwest Hangar Area-RVS; Hangar A53. RVS contract F03-062.

17. Approve Mutual Termination of Sublease Agreement between TAIT and *Brickwood-Figgins Trust*, effective July 31, 2022. Lot 1, Block 1G, Northwest Hangar Area-RVS; Hangar A53. RVS contract F03-062.
18. Approve Sublease Agreement with *Brickwood-Figgins Trust*, for fifteen years with two five-year options to extend the term at the published rate, effective August 1, 2022. Lot 1, Block 1G, Northwest Hangar Area-RVS; Hangar A53. RVS contract F23-015.
19. Approve Assignment of Sublease Agreement and Acknowledgment and Consent to Assignment from Wade & Rae, LLC to Honey Badger, LLC, effective upon closing, but no later than July 31, 2022. Lot 8, Block 13, Northeast Hangar Development; Hangar B111. RVS contract F20-009.
20. Approve Sublease Agreement with Douglas Vincent for fifteen years with two five-year options to extend the term, at the published rate effective August 1, 2022. Lot 12, Block 9, Northeast Hangar Development, Hangar B52. RVS contract F22-112.
21. Rescind Approval of Temporary Sublease Agreement with Christiansen Aviation for Cessna Convention aircraft parking. RVS contract F22-114.

Executive Session	No Executive Session.
New TAIT Business	No Items.
TAA Business	No Items.
Motion to Adjourn.	

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify Jeff Shaw at (918) 838-5000 by July 13, 2022.