

**Office of the
City Clerk**

**NOTICE AND AGENDA
Combined Meeting of
Tulsa Airports Improvement Trust – Special Meeting
Tulsa Airport Authority – Regular Meeting
Thursday, August 11, 2022, 8:30 a.m.
Airport Conference Room A-211
Tulsa International Airport
7777 Airport Drive
Tulsa, Oklahoma, 74115**

Call Combined Special Meeting of the Trustees of the Tulsa Airports Improvement Trust and Regular Meeting of the Members of the Tulsa Airport Authority to order.

1. Approve the minutes of the combined July 14, 2022 meetings of TAIT and TAA.
2. Financial and Operating Reports

Chief Executive Officer Report.
Chief Financial Officer Report.

Administrative/Finance/IT Contract Action.

3. Approve Professional Consulting Services Agreement with Averro, LLC for the Microsoft AX Upgrade Project for a period of eighteen months for a contract amount of \$123,979.00. TUL Contract F23-022.
4. Approve purchase from Bill Knight Ford for two vehicles in an amount not to exceed \$86,749.00. The first vehicle is a 2023 Ford F-350 extended cab 4WD pickup with a 10' flatbed and hitch with trailer brakes for TUL in the amount of \$55,743.00. The second vehicle is a 2022 Ford F-150 crew cab short bed 2WD pickup truck for RVS in the amount \$31,006.00.

Oklahoma state contract SW035 will be utilized to purchase both vehicles. The budget for the first vehicle is \$55,000 and the second for \$46,000 for a total budget amount of \$101,000.
5. Approve purchase from Warren Cat for a Caterpillar Model 305 Hydraulic Excavator in the amount of \$84,070.00 for RVS. Oklahoma state contract SW0455 will be utilized to purchase this equipment. The budget for the excavator is \$85,000.
6. Accept and Approve pending FAA AIP Grant in an amount up to \$686,000.00 for the purchase of a rotary plow (blower). TUL Grant Number 3-40-0099-104-2022.
7. Accept and Approve pending FAA AIP Grant in an amount up to \$1,980,000.00 for the Perimeter Road Phase I Project. TUL Grant Number 3-40-0099-105-2022.

8. Approve Amendment Number One to the Five-Year Capital Improvement Plan (CIP) for Fiscal Years 2023-2027. TUL.

Engineering Capital Improvement Contracts, Amendments, Change Orders, or Other Action.

Contracts.

9. Accept bid and approve award of contract for a rotary plow (blower) to Oshkosh Defense, LLC, contingent upon FAA grant funding, in the amount up to \$729,900.00 – TUL Contract F23-017.

This purchase replaces one of two older model blowers TAIT uses for snow removal. TAIT received two (2) bids ranging between \$729,900.00 and \$736,450.00 The engineer’s estimate was \$750,000.00 or 2.7% above the lowest responsible bidder.

Contract Amendments. None.

Change Orders.

10. Approve Change Order Number Five with APAC-Central, Inc., in the amount of (\$713,500.00). Runway 18R-36L Safety Area-Interim & Pavement Rehabilitation Project. TUL contract F21-007.

This change removes items not used in the project.

	Amount	Percent Change
Original contract amount:	\$11,350,000.00	
Total change orders:	(\$665,451.74)	-5.9%
Total change of quantities:	(\$737,708.74)	-6.5%
Total cost:	\$9,946,839.52	-12.4%

11. Approve Change Order Number Two with Daris Contractors, LLC, in the amount of \$5,445.70. Runway 8-26 Safety Area Improvement Project. TUL contract F22-100.

This change modifies the connection of an existing underdrain.

	Amount	Percent Change
Original contract amount:	\$695,506.00	
Total change orders:	(\$12,016.80)	-1.7%
Total change of quantities:	\$0.0	0.0%
Total cost:	\$683,489.20	-1.7%

Change of Quantities.

12. Approve Change of Quantities Number Two with APAC-Central, Inc., in the amount of (\$684,844.49). R\W 18R-36L Safety Area – Interim & Pavement Rehabilitation Project. TUL contract F21-007.

This change amends bid quantities to reflect actual quantities use on the project.

	Amount	Percent Change
Original contract amount:	\$11,350,000.00	
Total change orders:	(\$665,451.74)	-5.9%
Total change of quantities:	(\$737,708.74)	-6.5%
Total cost:	\$9,946,839.52	-12.4%

Other Contract Action.

13. Accept project and approve final payment to APAC-Central, Inc., in the amount of \$497,342.03. R\W 18R-36L Safety Area – Interim & Pavement Rehabilitation Project. DBE attainment was 9.0% – TUL contract FY21-007.

	Amount	Percent Change
Original contract amount:	\$11,350,000.00	
Total change orders:	(\$665,451.74)	-5.9%
Total change of quantities:	(\$737,708.74)	-6.5%
Total cost:	\$9,946,839.52	-12.4%

Property Development, Leases, Concession Agreements, or Other Properties Action.

14. Approve Peer-to-Peer Car Sharing Concession Agreement with Turo Inc., effective September 1, 2022.

This agreement allows Turo to provide car sharing services to airport customers at specified locations at the airport.

15. Approve Airport Non-Signatory Cargo Carrier License Agreement with DHL Network Operations, effective September 1, 2022. This is a one year contract. TUL contract F23-025.

Agenda Items 16 through 20 may be considered together.

16. Approve Mutual Termination of Sublease Agreement with ASJ Properties, LLC, effective August 31, 2022. Lot 5, Block 11, Northeast Hangar Development, Hangar B88. RVS contract F08-052.

17. Approve Commercial Sublease Agreement with ASJ, LLC, for twenty years with one five-year option to extend the term, effective September 1, 2022. Lot 5, Block 11, Northeast Hangar Development, Hangar B88. RVS contract F23-020.
18. Approve Acknowledgement and Consent to Collateral Assignment with Security Bank on behalf of ASJ, LLC, effective upon closing but no later than August 30, 2022. Lot 5, Block 11, Northeast Hangar Development, Hangar B88. RVS contract F23-020.
19. Approve Assignment of Sublease and Acknowledgement and Consent to Assignment from ASJ Properties, LLC to ASJ, LLC, effective upon approval. Lot 4, Block 1B, Northwest Hangar Area, Hangar A33. RVS contract F18-078.
20. Approve Assignment of Sublease and Acknowledgement and Consent to Assignment from ASJ Properties, LLC to ASJ, LLC, effective upon approval. Lot 12, Block 10, Northeast Hangar Development, Hangar B71. RVS contract F07-064.
21. Approve Sublease Agreement with Kenneth H. Bacon for fifteen years with two five-year options to extend the term of the agreement; effective October 1, 2022. Lot 3, Block 15, Northeast Hangar Development, Hangar B128 RVS contract F23-026.
22. Approve Sublease Agreement with Christiansen Aviation, LLC, for twenty years with one five-year option to extend the term of the agreement, effective October 1, 2022. Lot 10, Block 3-Southwest Commercial Area. RVS contract F23-024.
23. Approve Acknowledgment and Consent to Collateral Assignment with Triad Bank on behalf of The Brickwood-Figgins Family Trust, effective August 12, 2022. Lot 1, Block 1G, Northwest Hangar Area, Hangar A53. RVS contract F23-015.
24. Approve Acknowledgement and Consent to Collateral Assignment with Triad Bank on behalf of Centurion Capital Corp., effective upon closing but no later than August 31, 2022. Lot 20, Block 7, Southwest Commercial Area. RVS contract F09-025.

Work Session

23. Convene Work Session for the Tulsa Riverside Airport (RVS) Master Plan.

Executive Session	No Executive Session.
New TAIT Business	No Items.
TAA Business	No Items.

Motion to Adjourn.

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify Jeff Shaw at (918) 838-5000 by August 10, 2022.