

Office of the
City Clerk

NOTICE AND AGENDA
Combined Meeting of
Tulsa Airports Improvement Trust – Special Meeting
Tulsa Airport Authority – Regular Meeting
Thursday, October 13, 2022, 8:30 a.m.
Airport Conference Room A-211
Tulsa International Airport
7777 Airport Drive
Tulsa, Oklahoma, 74115

Call Combined Special and Regular Meetings of the Trustees of the Tulsa Airports Improvement Trust and the Members of the Tulsa Airport Authority to order.

1. Financial and Operating Reports

Chief Executive Officer Report.
Chief Financial Officer Report.
RVS Master Plan Update.

Administrative/Finance/IT Contract Action.

2. Approve Amendment Number Two to the Five-Year Capital Improvement Plan (CIP) for Fiscal Years 2023-2027 - TUL.

3. Accept sole source bid and approve the award of contract to KOVA, Corp. in the amount of \$104,181.25, for the installation of a new emergency alert notification system as part of our Tulsa crash phone upgrade. TUL contract F23-041.

KOVA, Corp. is the only public safety “crash” phone system provider on the market that has integration into the existing Everbridge mass notification alerting system which will allow airport users to receive alert messages within seconds of the crash phone being activated for a more timely response.

4. Receive and consider amendment to the TAIT Human Resources Policy Manual, Section 5.9 Shift Differential, to remove the evening and overnight shift differential rates. Text of change:

Non-exempt employees who work evening and night shifts receive a shift differential in addition to their regular pay as follows:

1. An *evening* shift differential ~~of \$.60 per hour~~ will be paid to employees whose assigned shift begins at 2:00 p.m. or after but prior to 8:00 p.m.

An overnight shift differential ~~of \$.90 per hour~~ will be paid to employees whose assigned shift begins at 8:00 p.m. or after but prior to 4:00 a.m.

Staff will ask the Trustees for approval of this policy change at the November 10, 2022 meeting.

Engineering Capital Improvement Contracts, Amendments, Change Orders, or Other Action.

Contracts.

5. Accept bid and approve award of contract to Keith Construction Co., LLC for the Project titled Replace Concourse B Exit Lane Security Doors, in the amount up to \$289,000.00 – TUL contract F23-040.

This project replaces the existing obsolete B exit lane breach control with a newer system. TAIT received two bids and the high was \$359,000.00. The lowest responsible bid was 35% below the engineers estimate.

Contract Amendments. None.

Change Orders.

6. Approve Change Order Number One with FabriTec Structures, LLC, in the amount of \$26,211.26 for the Arrivals Canopy Fabric Replacement Project. TUL contract F22-014.

This change reflects the cost associated with additional painting of the structure identified after the canopy material had been removed.

	Amount	Percent Change
Original contract amount:	\$ 814,750.00	
Total change orders:	\$ 26,211.26	3.2%
Total change of quantities:	\$0.00	0.0%
Total cost:	\$ 840,961.26	3.2%

Change of Quantities. None.

Other Contract Action.

7. Accept Terminal Sidewalk Repair Project and approve final payment to Barnes Construction Solutions, Inc., in the amount of \$31,883.70 – TUL contract F22-078

	Amount	Percent Change
Original contract amount:	\$338,029.00	
Total change orders:	\$2,325.00	0.7%
Total change of quantities:	\$23,485.86	6.9%
Total cost:	\$363,839.86	7.6%

Property Development, Leases, Concession Agreements, or Other Properties Action.

Agenda Items 8 and 9 will be considered together.

8. Re-approve Acknowledgment and Consent to Subtenant of Tulsair Beechcraft, Inc. effective upon approval – TUL contract F10-024.

L3 Harris Technologies Integrated Systems, LP, will sublease the premises from Tulsair Beechcraft.

9. Approve Acknowledgement and Consent to Collateral Assignment of Sublease to American Heritage Bank, effective upon closing but no later than October 31, 2022. Tulsair Beechcraft, Inc. – TUL contract F10-024.

10. Approve Non-Signatory Air Carrier Sublease and License Agreement for Allegiant Air, LLC, effective November 1, 2022 – TUL contract F22-035.

11. Approve Cargo Facility Sublease Agreement with Matheson Flight Extenders, Inc., effective November 1, 2022 through June 2, 2023 – TUL contract F23-011.

12. Approve Concession Agreement for Badaboom, LLC dba Mythic Press, effective November 30, 2022, for two years – TUL contract F22-001.

13. Update Trustees on Notice of Default in Re: RVS Sublease F08-059, Lot 9, Block 10, Northeast Hangar Development.

Executive Session	No Executive Session.
New TAIT Business	No Items.
TAA Business	No Items.

Motion to Adjourn.

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify Jeff Shaw at (918) 838-5000 by October 12, 2022.