

## UTILITY SHUTDOWN REQUEST

PERMIT # \_\_\_\_\_

<b>TO BE FILLED OUT BY CONTRACTOR</b>	
Shutdown Date: _____ Start time _____ End Time _____ am / pm am / pm	
<b>FACILITY: TULSA AIRPORT</b>	
<b>Type of Utility Shutdown Request</b>	<b>FLOOR/AREA where shutdown will occur</b>
<input type="checkbox"/> Normal Electric <input type="checkbox"/> Fire Suppression System <input type="checkbox"/> Emergency Electric <input type="checkbox"/> Fire Alarm System <input type="checkbox"/> HVAC System <input type="checkbox"/> Domestic Hot Water <input type="checkbox"/> Boiler/Steam <input type="checkbox"/> Domestic Cold Water <input type="checkbox"/> Chiller/Chilled Water <input type="checkbox"/> Other	<input type="checkbox"/> Concourse A Upper <input type="checkbox"/> Concourse B Upper <input type="checkbox"/> Concourse A Lower <input type="checkbox"/> Concourse B Lower <input type="checkbox"/> Concourse Connector Upper <input type="checkbox"/> Concourse Connector Lower <input type="checkbox"/> Baggage Area <input type="checkbox"/> Airfield lighting <input type="checkbox"/> Office Areas Upper <input type="checkbox"/> Airline Gates Lower
<b>SCOPE</b> (please include a detailed description work to be completed and why the project is needed):	
<b>CHECK ALL THAT APPLY TO THIS PROJECT:</b>	
<input type="checkbox"/> Fire Watch <input type="checkbox"/> Hot Work Permit <input type="checkbox"/> Pre-Meeting / PCRA <input type="checkbox"/> Confined Space Permit <input type="checkbox"/> Add'l Fire Extinguishers <input type="checkbox"/> NO Hot Work <input type="checkbox"/> Work Package <input type="checkbox"/> Asbestos Management <input type="checkbox"/> Contact Fire Dept. <input type="checkbox"/> Red Tag Permit <input type="checkbox"/> System Certification <input type="checkbox"/> Exposure Monitoring <input type="checkbox"/> Contact Property Ins. <input type="checkbox"/> Alarm Testing <input type="checkbox"/> System Commissioning <input type="checkbox"/> Other Contingencies <input type="checkbox"/> Contact Monitoring Co. <input type="checkbox"/> New Labels / Tags <input type="checkbox"/> New PM / Procedures <input type="checkbox"/> Airfield lighting <input type="checkbox"/> Fire Wall Repair/ Seal <input type="checkbox"/> New As-Builts <input type="checkbox"/> Lock Out/ Tag Out	
<b>PANEL / VALVE # AND LOCATION</b>	

<b>TO BE FILLED OUT BY BUILDING OWNER</b>	
<b>UPSTREAM PANEL / VALVE</b>	
<b>AREAS AFFECTED BY THIS SHUTDOWN (list department names for contact purposes)</b>	
<b>PROJECT CONTACT NAMES AND TELEPHONE NUMBERS</b>	
ENGINEER:	
General Contractor:	
Sub-Contractor:	

**AIRPORT DIVISIONS**

- |                              |         |                              |                             |                 |
|------------------------------|---------|------------------------------|-----------------------------|-----------------|
| <b>Electrical:</b>           | Approve | <input type="checkbox"/> yes | <input type="checkbox"/> no | signature _____ |
| <b>Information Tech.:</b>    | Approve | <input type="checkbox"/> yes | <input type="checkbox"/> no | signature _____ |
| <b>Building Maintenance:</b> | Approve | <input type="checkbox"/> yes | <input type="checkbox"/> no | signature _____ |
| <b>Electronic Tech:</b>      | Approve | <input type="checkbox"/> yes | <input type="checkbox"/> no | signature _____ |
| <b>Airfield Maintenance:</b> | Approve | <input type="checkbox"/> yes | <input type="checkbox"/> no | signature _____ |
| <b>Operations:</b>           | Approve | <input type="checkbox"/> yes | <input type="checkbox"/> no | signature _____ |
| <b>HVAC:</b>                 | Approve | <input type="checkbox"/> yes | <input type="checkbox"/> no | signature _____ |
| <b>Building Services:</b>    | Approve | <input type="checkbox"/> yes | <input type="checkbox"/> no | signature _____ |
| <b>FPG:</b>                  | Approve | <input type="checkbox"/> yes | <input type="checkbox"/> no | signature _____ |
| <b>TSA:</b>                  | Approve | <input type="checkbox"/> yes | <input type="checkbox"/> no | signature _____ |