

**NOTICE AND AGENDA
Combined Meeting of
Tulsa Airports Improvement Trust – Special Meeting
Tulsa Airport Authority – Regular Meeting
Thursday, March 9, 2023, 8:30 a.m.
Airport Conference Room A-211
Tulsa International Airport
7777 Airport Drive
Tulsa, Oklahoma 74115**

Call the combined Special and Regular Meetings of the Trustees of the Tulsa Airports Improvement Trust and the Members of the Tulsa Airport Authority to order.

1. Approve the minutes of the combined February 9, 2023 meetings of TAIT and TAA.
2. CEO and CFO Reports.

Administrative, Finance, IT, Operations, and Finance Contract Action.

3. Approve agreement between Public Service Company of Oklahoma (“PSO”) and TAIT to perform an Airport Power Quality Assessment, in an amount not to exceed \$25,000.

This project will allow the Electric Power Research Institute, Inc., (“EPRI”) to perform a 12-week Power Quality assessment to determine the cause of ongoing power quality issues at the airport. The total cost of this assessment is \$50,000 and PSO is splitting the cost of this assessment with the Airport.

4. Accept selection and approve professional services agreement with Garver for electrical consulting services for one year, with four one-year options to renew for an amount up to \$100,000 per year. The Airport received four statements of qualification. This contract provides electrical engineering consulting and on-call / troubleshooting professional services on an as-needed basis. Garver will bill hourly rates for work performed. TUL contract F23-070.

5. Approve agreement with AVI SPL, LLC for the provision of parts and professional installation services for the PA system upgrade project in the amount of \$254,770.21.

This project will utilize the State Contract ITSW1021. TUL contract F23-068.

6. Approve Professional Services Agreement for procurement and implementation of Microsoft Dynamics 365 Finance & Operation with Crowe, LLP in an amount not to exceed \$1,099,041.00 TUL contract F23-069.

The includes core implementation services in the amount of \$896,000.00, optional post-cutover support in the amount of \$32,000.00 and three years of software subscription licenses in the following amounts per year:

Year One	\$71,347
Year Two	\$49,847
Year Three	\$49,847

7. Approve Attorney Engagement Agreement with Kaplan Kirsch Rockwell (Peter Kirsch) for specialized legal services related to general FAA regulatory and Airport Layout Plan (“ALP”) advice for one year, in an amount not to exceed \$25,000.00, effective February 22, 2023. TUL contract F23-071.

Engineering Capital Improvement Contract Action.

Contracts. None.

Contract Amendments.

8. Approve Amendment Number One to the Professional Services Agreement with Gresham Smith, GP, in an amount not to exceed \$177,506.22 for additional consulting services to the Sign and Wayfinding Improvement Plan Project. This amendment includes additional design services required for the Airport entrance monument. TUL contract F22-110.

9. Approve Amendment Number Three to the Professional Services Agreement for Design Services with Parkhill, Smith & Cooper, Inc., in the amount of \$43,493.00 for the Perimeter Road Rehabilitation Project. TUL contract F21-096.

Change Orders.

10. Approve Change Order Number Three with Bronze Oak, LLC., in the amount of \$9,687.07 for the Functional Needs Area Project. TUL contract F22-099.

This change provides for the installation of acoustical ceiling tile.

	Amount	Percent Change
Original contract amount:	\$582,500.00	
Total change orders:	\$14,006.42	2.4%
Total change of quantities:	\$0.00	0.0%
Total cost:	\$596,506.42	2.4 %

Change of Quantities. None.

Contract Close Out / Other Contract Action. None.

Property Development Contract Action.

- 11. Approve exercise of first of six, ten-year options to extend term of Lease pursuant to the Amended and Restated Lease between the City of Tulsa and the Tulsa Airports Improvement Trust effective January 1, 2024. TUL contract F13-001.
- 12. Approve Concessionaire Lease and License Agreement with AIClear, LLC for five years, with two, one-year TAIT options, effective May 1, 2023, for the provision of Clear Registered Travel Services. TUL contract F23-064.
- 13. Approve Amendment Number Three to Sublease Agreement with Spartan Education, LLC, to remove Building 10 from the leased premises, adjust square footage and rentals effective April 1, 2023. North Campus. TUL contract F13-042.
- 14. Approve Temporary Sublease Agreement with Tulsa Police Department effective March 13, 2023 through June 30, 2023. Cargo Building One. TUL contract F23-066.
- 15. Approve Sublease Agreement with AMTRA Enterprises, LLC, for five years, effective July 1, 2023. Building 16 TUL contract F98-077.

Executive Session None.

New TAIT Business No Items.

TAA Business No Items.

Motion to Adjourn.

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify Sheila Cook at (918) 838-5000 by March 8, 2023.