

**Office of the
City Clerk**

**NOTICE AND AGENDA
Combined Special Meeting and Regular Meetings
Tulsa Airports Improvement Trust and Tulsa Airport Authority
Thursday, January 11, 2024, 8:30 a.m.
Airport Conference Room A-211
Tulsa International Airport
7777 Airport Drive
Tulsa, Oklahoma, 74115**

1. Call the combined Special Meeting of the Trustees of the Tulsa Airports Improvement Trust and Regular Meeting of the members of the Tulsa Airport Authority to order.
2. Approve the minutes of the combined December 14, 2023 meetings of TAIT and TAA.
3. Operating and Financial Reports.
4. 2024 Business Plan Presentation.
5. Update on Wayfinding Sign Project.

Administrative, Finance, IT, and Operations Contract Action.

6. Accept Proposal and Award Contract to Techsico Enterprise Solutions, LLC in the amount of \$389,745.41 for the delivery and installation of digital displays throughout the terminal. TAIT received one bid. TUL contract IT-Wayfinding23-2.
7. Acknowledge merger of Pro-Tec Fire Services, Ltd. into its parent company J J Protective Services, Inc. TUL contract F21-805.

The merger became effective December 31, 2023 and as part of the merger agreement, J J Protective Services Inc., changed its name to Pro-Tec Fire Services, Inc.

8. Approve Concession Agreement for the Taxicab Queuing Application with Skylixor, LLC, for one year with four one-year renewal options, effective January 11, 2024. TUL contract F23-056.

Engineering Capital Improvement Contract Action.

Contracts.

9. Accept selection and approve award of contract for Construction Observation Services to Selser Schaefer Architects, Inc. dba NARRATE, in an amount not to exceed \$230,184.00 and contingent upon FAA BIL grant funding. Airport Terminal Vestibules Improvement Project. TUL contract F24-068.

10. Accept selection and approve award of contract for Construction Observation Services to Selser Schaefer Architects, Inc. dba NARRATE, in an amount not to exceed \$1,770,246.00 and contingent upon FAA BIL grant funding. General Aviation & Federal Inspection Services Facility Project. TUL contract F24-062.

11. Accept selection and approve award of contract for Construction Observation Services to Gresham Smith LLC, in an amount not to exceed \$105,081.00. Entry Monument Project. TUL contract F24-069.

Contract Amendments. None.

Change Orders. None.

Change of Quantities.

12. Approve Change of Quantities Number One with APAC-Central, Inc., in the amount of \$1,434.00. Riverside Taxiway Connectors – Phase 1 Project. TUL contract F21-007.

This change amends bid quantities to reflect actual quantities use on the project.

| | Amount | Percent Change |
|-----------------------------|----------------|----------------|
| Original contract amount: | \$3,110,000.00 | |
| Total change orders: | \$0.00 | 0.0% |
| Total change of quantities: | \$1,438.00 | 0.05% |
| Total cost: | \$3,111,438.00 | 0.05% |

Contract Close Out / Other Contract Action. None.

Property Development Contract Action.

Tulsa International Airport

Agenda Items 13 and 14 may be considered together.

13. Approve Mutual Termination of Sublease with Quiktrip Corporation. Hangar 3. TUL contract F01-106.

14. Approve Sublease Agreement with Quiktrip Corporation for 20 years with one five-year option to extend the term. Hangar 3. TUL contract F01-106.

15. Approve Cargo Facility Sublease Agreement with Gasoliq, LLC for three years, contingent upon FAA approval of non-aeronautical use. Cargo Building 1A. TUL contract F24-067.

16. Approve Mutual Termination of Cargo Facility Sublease Agreement with Matheson Flight Extenders, Inc. Cargo Building 2. TUL contract F23-011.

17. Approve Cargo Facility Sublease Agreement with Metro Air Service, Inc. d/b/a dnata Logistics for one year with two one-year options to extend the term. Cargo Building 2. TUL contract F24-071.

Tulsa Riverside Airport

18. Approve Sublease Agreement Thomas A. Dodson, M.D., effective March 1, 2024. Lot 11, Block 9, Northeast Hangar Area, Hangar B-53. RVS contract F04-058.

19. Executive Session None.

20. New TAIT Business No Items.

21. TAA Business No Items.

22. Motion to Adjourn.

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify Jeff Shaw at (918) 838-5000 by January 10, 2024.